



ADDENDUM SIX

Date: September 27, 2013

To: All Bidders

From: Chris Loomis, Assistant Materiel Administrator
 Nebraska Department of Correctional Services

RE: Addendum for Request for Proposal Number RFP 69849-03
 Inmate Automated Services

ANSWERS TO QUESTIONS FROM AUGUST 28TH

| QUESTION FROM ADDENDUM 4 THAT WERE PENDING INFORMATION | |
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| <p>17. Section - IV. PROJECT DESCRIPTION AND SCOPE OF WORK</p> <p>D. ELECTRONIC FUNDS</p> <p>20. The Contractor is required to send all card transactions through the State of Nebraska merchant services bank for processing including using the State of Nebraska Merchant identification number (MID). The State merchant bank may change throughout the term of the contract. The Contractor will also be required to make a transition if a new merchant services provider is hired. The term of the merchant services contract is approximately 5 years with additional renewal options. The Contractor will not charge NDCS or the State Treasurer's Office for any transition to a new State of Nebraska merchant services bank.</p> | |

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| <p>Question 1. – for the purposes of the contract that may result from this RFP is the State of Nebraska merchant services bank required to have a Nebraska Money Transmitter License?</p> | <p>The Merchant Services Bank would not need a money transmitter license.</p> |
| <p>Question 2. - Will the State of Nebraska assign the successful vendor a State of Nebraska MID that will be tied directly to the successful vendor’s bank account?</p> | <p>No, the MID would be assigned to the Nebraska Department of Correctional Services.</p> |
| <p>Question 3. – Will the State cover the Transaction Fees of the State of Nebraska merchant service bank?</p> | <p>No.</p> |
| <p>Question 4. – Who is the current State of Nebraska merchant services bank?</p> | <p>First National Omaha</p> |
| <p>Question 5. – What are the transaction fees associated with the current State of Nebraska merchant services bank?</p> | <p>The State of Nebraska negotiates to have the lowest possible transaction fees.</p> |
| <p>Question 6. Will the successful vendor be required to establish a merchant services contract with the State of Nebraska merchant services bank?</p> | <p>Both the successful vendor and the Nebraska Department of Correctional Services would require a merchant services contract.</p> |
| <p>Question 7. Will the successful vendor contact the State of Nebraska merchant services bank for support and trouble-shooting of events relating to the merchant service?</p> | <p>Events relating to merchant services should be addressed to the merchant processor.</p> |
| <p>Question 8. Under the contract that may result from this RFP will the successful vendor be responsible as a merchant or as a service provider</p> | <p>Both the contract as a merchant and as a merchant processor as they would need to be registered through VISA and Mastercard.</p> |
| <p>34. Section D Requirement 20 on page 44 specifies that contractors will be required to send all card transactions, “Through the State of Nebraska merchant services bank for processing.”</p> | <p>Reference appears to be on page 41, not page 44.</p> |

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| <p>a. Does this mean that proposers will process the payments and then forward the funds and records to the State’s merchant services bank or that the State’s merchant services bank will process the payments for us?</p> <p>i. Each time a bank connects to the national credit card providers’ network to process a payment there is a small fee. Will the State’s bank bear this cost or will contractors have to reimburse for the cost of processing credit card payments?</p> <p>1. If we will be required to reimburse the bank for processing payments, please specify what the per-transaction and per chargeback rates will be?</p> <p>b. Will the selected contractor be required to open a merchant account at the State’s bank or will these payments be processed under the terms of the State’s contract with the bank?</p> <p>i. If the selected contractor will need to open a merchant account at this bank, please provide contact information for a bank officer who can speak to the cost(s) and step(s) required to complete this process.</p> | <p>The Contractor will submit the records to the Merchant Services Bank.</p> <p>No.</p> <p>State of Nebraska negotiates to have the lowest possible fees.</p> <p>The successful Contractor will need a Merchant Services contract through the Merchant Services Bank.</p> <p>Selected contractor will be provided the needed information following award of the contract.</p> |
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With the provision of this information, there will be no change to the existing Schedule of Events.