



## ADDENDUM FIVE

### Questions and Answers Submitted

Date: September 25, 2013

To: All Bidders

From: Chris Loomis, Assistant Materiel Administrator  
 Nebraska Department of Correctional Services

RE: Addendum for Request for Proposal Number RFP 69849-O3  
 Inmate Automated Services

**NOTICE: Some questions from August 28<sup>th</sup> were deferred pending information from an outside Agency; the responses are still pending. In order to provide the best information to all vendors prior to submitting a bid proposal, it is our hope to provide answers to the remaining questions and a revised schedule of events on Friday, September 27<sup>th</sup>.**

#### Questions and Answers From September 4<sup>th</sup> Pre-Proposal Conference

1. Please confirm that Youth Rehab & Treatment/Kearney and Youth Rehab & Treatment/Geneva are not to receive any of the services described in this RFP.	They are not part of this RFP.										
2. Can the NDCS please provide records of how many visitors made on-site visits with inmates at each facility over the last 12 months?	<table style="width: 100%; border: none;"> <tr> <td style="width: 50%;">OCC – 18,973</td> <td style="width: 50%;">TSCT – 16,769</td> </tr> <tr> <td>NSP – 28,800</td> <td>LCC – 11,157</td> </tr> <tr> <td>NCCW – 3,360</td> <td>CCCL – 6,405</td> </tr> <tr> <td>DEC – 4,765</td> <td>WEC – 1,471</td> </tr> <tr> <td>NCYF – 1,826</td> <td>CCCO -</td> </tr> </table>	OCC – 18,973	TSCT – 16,769	NSP – 28,800	LCC – 11,157	NCCW – 3,360	CCCL – 6,405	DEC – 4,765	WEC – 1,471	NCYF – 1,826	CCCO -
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3. Please specify the size restriction on the truck used for delivering orders to LCC.	No taller than 11 feet, but NDCS is willing to work with contractor on an alternate delivery site in Lincoln if necessary.										
4. The response in Addendum Four stated that “Only TSCI, NCCW, and LCC has raised loading docks. NSP Warehouse has a portable dock”. What about the other facilities (CCCL, CCCO, DEC, OCC, NCYF & WEC. Will all the facilities without a loading dock require a	Contractor is solely responsible for unloading the truck in a reasonable amount of time. Inmates are not guaranteed for availability. It is suggested a lift-gate be used. Please note DEC orders are delivered to LCC.										

<p>truck with a lift-gate, or will inmates be available to offload the orders? Please provide a list of each facility that will REQUIRE a lift-gate.</p>	
<p>5. Will inmates housed in the location where there is a preference to have one kiosk with access to both VVS and commissary (many of them are segregation units), also have/need access to download music? If the answer varies depending on the location, please specify which of these locations would not require access to music downloads.</p>	<p>Access to download music in segregation has not been determined at this time.</p>
<p>6. Both kiosk lists (VVS and commissary) show NCCW Segregation C1, quantity = 1, combo preferred. Does this mean that 2 kiosks are required or is one kiosk acceptable if you are able to provide access to both VVS and commissary through one kiosk?</p>	<p>Contractor must provide access to both VVS and commissary.</p>
<p>7. Regarding the Excel file included with the most recent Addendum that explains the file transfer/ordering process, if the commissary Contractor's commissary software encompasses spending limits equivalent to both balance and media restrictions established by NDCS, would NDCS prefer to send the entire spendable inmate balance and allow the commissary software to enforce these controls?</p>	<p>No</p>