

RFP NUMBER 56255(O3)

Audits of Telecommunications Relay Service (TRS) Remittances & Compliance with Applicable TRS Rules and Regulations Opening Date: June 27, 2011 2:00 p.m. Central Time

Evaluation Criteria

Mandatory Requirements

The proposals will first be examined to determine all mandatory requirements listed below. Proposals not meeting mandatory requirements will be excluded from further evaluation. The mandatory requirements are:

1. Signed Request for Proposal for Contractual Services form;
2. Executive Summary;
3. Corporate Overview;
4. Technical Requirements; and
5. Cost Proposal.

Evaluation Criteria

All responses to this Request for Proposal, which fulfill all mandatory requirements, will be evaluated. Each category will have a maximum possible point potential. Areas that will be addressed and scored during the evaluation include:

Evaluation Criteria	Possible Points
Part 1 — Executive Summary	25
Part 2 — Corporate Overview	75
Part 3 — Technical Requirements	400
Part 4 — Cost Proposal Points	500
Total Points without Oral Interviews	1,000
Oral Interviews, (if required)	100
Total Points with Oral Interviews	1,100

Part 4 – Cost Proposal Points

Cost points should be calculated as follows:

1. Establish lowest cost submitted – lowest cost submitted receives the maximum points.
2. To assign points to all others, the following formula should be followed:

Lowest Cost Submitted ÷ Cost Submitted x Maximum Possible Cost Points = Cost Points to Award (see samples below)

Formula	Proposal #1	Proposal #2	Proposal #3
Lowest Cost Submitted	\$100,000	\$100,000	\$100,000
÷ Cost Submitted	\$100,000	\$200,000	\$150,000
x Maximum Possible Cost Points	40	40	40
= Points To Award	40	20	26.7