State of Nebraska - INVITATION TO BID
CONTRACT

Return to:
State Purchasing Bureau
1526 K Street, Suite 130
Lincoln, Nebraska 68508

Telephone: 402-471-6500
Fax: 402-471-2089

Date	8/8/16	**Page**	1 of 6
Solicitation Number	5379 OF		
Opening Date and Time	09/02/16	2:00 pm	
Buyer	DIANNA GILLILAND (AS)		

DESTINATION OF GOODS
MULTIPLE DELIVERY LOCATIONS PLEASE REFER TO DOCUMENTATION FOR DELIVERY ADDRESSES.

Per Nebraska' s Transparency in Government Procurement Act, DAS is required to collect statistical information regarding the number of contracts awarded to Nebraska contractors. This information is for statistical purposes only and will not be considered for contract award purposes.

_____NEBRASKA CONTRACTOR AFFADAVIT: Bidder hereby attests that bidder is a Nebraska Contractor. " Nebraska Contractor" shall mean any bidder who has maintained a bona fide place of business and at least one employee within this state for at least the six (6) months immediately preceding the posting date of this ITB.

_____ I hereby certify that I am a Resident disabled veteran or business located in a designated enterprise zone in accordance with Neb. Rev. Stat. §73-107 and wish to have preference, if applicable, considered in the award of this contract.

Contract to supply and deliver 2017 OR CURRENT PRODUCTION YEAR SUBCOMPACT 4 DOOR SEDAN FLEX FUEL VEHICLE E85 to the State of Nebraska as per the attached specifications for a one (1) year period from date of award

ka 8/2/16

INVITATION

Line	Description	Quantity	Unit of Measure	Unit Price	Extended Price
1	**SUBCOMPACT 4 DOOR SEDAN** FFV E85	**1.0000**	**EA**	_____	_____

2017 or Current Production Year SUBCOMPACT 4 DOOR SEDAN FLEX FUEL VEHICLE E85

A separate bid is requested if the manufacturer is producing alternative fuel motor vehicles. A SEPARATE CONTRACT MAY BE AWARDED.

E85 (Units capable of operating on a fuel mixture of up to 85% Ethanol/15% Unleaded gasoline without additional change or conversion.)

Minimum Wheelbase: 102"
Maximum Wheelbase: 106.5"

BIDDER MUST COMPLETE THE FOLLOWING

DISCOUNT PAYMENT TERMS:_____% _____ DAYS

By signing this Invitation to Bid form, the bidder guarantees compliance with the provisions stated in this Invitation to Bid, agrees to the terms and conditions unless otherwise agreed to (see Section III) and certifies that bidder maintains a drug free work place environment. Vendor will furnish the items requested within _____ days after receipt of order. Failure to enter Delivery Date may cause quotation to be REJECTED.

Sign Here _____
(Authorized Signature MANDATORY - MUST BE SIGNED IN INK)

Enter Contact Information Below

VENDOR# _____
VENDOR: _____
Address: _____

Contact _____
Telephone _____
Facsimile _____
Email _____

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Line	Description	Quantity	Unit of Measure	Unit Price	Extended Price

Minimum Length: 173"

Maximum Length: 187"

Minimum Engine Size: 1.4L 4 CYL

Minimum Tire Size: 15"

Make: _____

Model: _____

Series, Code, Trim Level: _____

Engine: _____

EPA: _____

Delivery time after receipt of order (number/days): _____

MSRP as bid: _____

The original manufacturer's statement of origin, a service authorization card, and a properly executed service and warranty policy shall accompany each vehicle when delivered.

Disregard the Qty and Unit of Measure on the Invitation to Bid. Refer to the Master Agreement Terms and Conditions for approximate units to be purchased. The Unit Price is equal to the Base Price before the Option Lines are calculated.

2	**SUBCOMPACT 4 DOOR SEDAN** E15 COMPLIANT	**1.0000**	**EA**	_____	_____

2017 or Current Production Year SUBCOMPACT 4 DOOR SEDAN E15 COMPLIANT

A separate bid is requested if the manufacturer is producing alternative fuel motor vehicles. A SEPARATE CONTRACT MAY BE AWARDED.

E15 (Units capable of operating on a fuel mixture of up to 15% Ethanol/85% Unleaded gasoline without additional change or conversion.)

Make: _____

Model: _____

Series, Code, Trim Level: _____

Engine: _____

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INVITATION

Line	Description	Quantity	Unit of Measure

EPA: _____

Delivery time after receipt of order (number/days): _____

MSRP as bid: _____

The original manufacturer's statement of origin, a service authorization card, and a properly executed service and warranty policy shall accompany each vehicle when delivered.

Disregard the Qty and Unit of Measure on the Invitation to Bid. Refer to the Master Agreement Terms and Conditions for approximate units to be purchased. The Unit Price is equal to the Base Price before the Option Lines are calculated.

OPTIONS

THE OPTIONS SHALL MEET OR EXCEED THE FOLLOWING REQUIREMENTS THAT ARE EXCEPTIONS TO SPECIFICATION AND MUST BE FACTORY INSTALLED. QUOTES MUST BE FURNISHED IF AVAILABLE FOR ITEMS LISTED BELOW, IF NOT INCLUDED AS STANDARD EQUIPMENT OR REQUIRED IN MAIN PART OF THIS SPECIFICATION.

ALL EXCEPTIONS TO OPTIONS MUST BE CLEARLY INDICATED. (EXAMPLE: UNITS ORDERED WITH AIRBAGS MAY NOT BE AVAILABLE WITH A TILT WHEEL AND AUTOMATIC SPEED CONTROL)

3	**ENGINE (OTHER)**	**1.0000**	**EA**

UNIT PRICE CALCULATED ON LINE 1: _____

STATE ENGINE SIZE: _____

UNIT PRICE CALCULATED ON LINE 2: _____

STATE ENGINE SIZE: _____

4	**BENCH FRONT SEAT,** HEAVY DUTY	**1.0000**	**EA**

UNIT PRICE CALCULATED ON LINE 1: _____

UNIT PRICE CALCULATED ON LINE 2: _____

5	**SPLIT FRONT SEAT,** HEAVY DUTY	**1.0000**	**EA**

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Line	Description	Quantity	Unit of Measure
	UNIT PRICE CALCULATED ON LINE 1: _____		
	UNIT PRICE CALCULATED ON LINE 2: _____		
6	**POWER HEAVY DUTY** SPLIT FRONT SEATS	**1.0000**	**EA**
	UNIT PRICE CALCULATED ON LINE 1: _____		
	UNIT PRICE CALCULATED ON LINE 2: _____		
7	**FULL-SIZE SPARE TIRE** (RIM CAN BE STEEL)	**1.0000**	**EA**
	UNIT PRICE CALCULATED ON LINE 1: _____		
	UNIT PRICE CALCULATED ON LINE 2: _____		
8	**ADDITIONAL FOB IF EQUIPPED** WITH REMOTE KEYLESS ENTRY	**1.0000**	**EA**
	UNIT PRICE CALCULATED ON LINE 1: _____		
	UNIT PRICE CALCULATED ON LINE 2: _____		
9	**STANDARD PAINT - ATTACH LIST** AND IDENTIFY AS NO ADDITIONAL COST PAINTS	**1.0000**	**EA**
	UNIT PRICE CALCULATED ON LINE 1: _____		
	UNIT PRICE CALCULATED ON LINE 2: _____		
10	**EXTRA COST PAINT - ATTACH LIST** AND IDENTIFY AS EXTRA COST PAINTS	**1.0000**	**EA**
	UNIT PRICE CALCULATED ON LINE 1: _____		
	UNIT PRICE CALCULATED ON LINE 2: _____		
11	**AWD - ALL WHEEL DRIVE,** IF AVAILABLE FROM FACTORY	**1.0000**	**EA**

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Line	Description	Quantity	Unit of Measure
	UNIT PRICE CALCULATED ON LINE 1: _____		
	UNIT PRICE CALCULATED ON LINE 2: _____		
12	**REVERSE SENSING SYSTEM,** IF AVAILABLE FROM MANUFACTURER	1.0000	EA
	UNIT PRICE CALCULATED ON LINE 1: _____		
	UNIT PRICE CALCULATED ON LINE 2: _____		
13	**KEYLESS REMOTE ENTRY** SHALL INCLUDE TWO (2) FOBS TO ENTER THE VEHICLE	1.0000	EA
	UNIT PRICE CALCULATED ON LINE 1: _____		
	UNIT PRICE CALCULATED ON LINE 2: _____		
14	**ADDITIONAL COSTS FOR** WARRANTIES FROM MANUFACTURER	1.0000	EA
	UNIT PRICE CALCULATED ON LINE 1: _____		
	STATE: YEARS AND MILES: _____		
	UNIT PRICE CALCULATED ON LINE 2: _____		
	STATE: YEARS AND MILES: _____		
15	**DROP SHIPMENT CHARGES OUTSIDE** THE LINCOLN AREA. ADDITIONAL COSTS OF CHARGES FOR VEHICLE DROP SHIPMENT OUTSIDE THE LINCOLN AREA. DROP SHIPMENT CHARGES WOULD BE FOR VEHICLES BOUGHT BY POLITICAL ENTITIES AND OTHER DIVISIONS OF GOVERNMENT.	1.0000	MI
	UNIT PRICE CALCULATED ON LINE 1: _____		
	UNIT PRICE CALCULATED ON LINE 2: _____		
16	**PROTECTIVE VINYL BODY MOLDING** DEALER INSTALLED IF NOT STANDARD EQUIPMENT	1.0000	EA
	UNIT PRICE CALCULATED ON LINE 1: _____		

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INVITATION

Line	Description	Quantity	Unit of Measure
	UNIT PRICE CALCULATED ON LINE 2: _____		
17	**LUMBAR SUPPORT FRONT SEATS** IF NOT STANDARD EQUIPMENT	**1.0000**	**EA**
	UNIT PRICE CALCULATED ON LINE 1: _____		
	UNIT PRICE CALCULATED ON LINE 2: _____		
18	**REAR VISION CAMERA** IF NOT STANDARD EQUIPMENT	**1.0000**	**EA**
	UNIT PRICE CALCULATED ON LINE 1: _____		
	UNIT PRICE CALCULATED ON LINE 2: _____		

STATE OF NEBRASKA PURCHASING BUREAU
SCHEDULE OF EVENTS

SCHEDULE OF EVENTS

The State expects to adhere to the tentative procurement schedule shown below. It should be noted, however, that some dates are approximate and subject to change.

	ACTIVITY	DATE/TIME
1	Release Invitation to Bid	August 8, 2016
2	Last Day to Submit Written Questions	August 15, 2016
3	State Responds to Written Questions Through an Addendum to be posted to the internet at: http://das.nebraska.gov/materiel/purchase_bureau/vendor/vehicle-itb.html	August 16, 2016
4	Bid Opening Location: Nebraska State Purchasing Bureau 1526 K Street, Suite 130 Lincoln, NE 68508	September 2, 2016 2:00 p.m. Central Time

WRITTEN QUESTIONS AND ANSWERS

Any explanation desired by a bidder regarding the meaning or interpretation of any Invitation to Bid provision must be submitted in writing to the State Purchasing Bureau and clearly marked "ITB Number 5379 OF; SUBCOMPACT 4 DOOR SEDAN FFV E85 Questions". It is preferred that questions be sent via e-mail to as.materielpurchasing@nebraska.gov. Questions may also be sent by facsimile to 402-471-2089, but must include a cover sheet clearly indicating that the transmission is to the attention of Dianna Gilliland, showing the total number of pages transmitted, and clearly marked "ITB Number 5379 OF; SUBCOMPACT 4 DOOR SEDAN FFV E85 Questions".

Written answers will be provided through an addendum to be posted on the internet at http://das.nebraska.gov/materiel/purchase_bureau/vendor/vehicle-itb.html **shown in the Schedule of Events.**

The Master Agreement Terms and Conditions apply to this Invitation to Bid.

BIDDER INSTRUCTIONS

Bidder must respond to each of the following statements. Specifications listed are minimum conditions that must be met in order for a bidder to qualify for the award. A "YES" response means the bidder guarantees they can meet this condition. A "NO" response means the bidder cannot meet this condition and will not be considered. "NO & PROVIDE ALTERNATIVE" responses should be used only with a narrative response in the NOTES/COMMENTS section explaining in detail any deviation from the bidder's ability to meet the condition, and an explanation of how this would be determined to be an acceptable alternative to meeting the condition. Alternatives must be detailed in such a way that allows such deviations to be fully evaluated. **The State of Nebraska shall determine at its sole discretion whether or not the vendor's alternative is an acceptable alternative.**

All items listed below are **required**. If there is a No, a detailed alternative explanation must be provided

YES	NO	NO & PROVIDE ALTERNATIVE	1. BODY
			A. Color: Body color and interior trim will be selected from manufacturer's standard colors. (Note: attached color charts shall be considered manufacturer colors with no extra cost unless specified on the options).
			B. Glass: Approved tinted safety glass shall be in all doors, windows, and windshields
			C. Insulation: Standard production heat and sound insulation to be provided.
			D. Full-length headliner to be furnished.
			E. Power Windows: Manufacturer's electric power windows.
			F. Seats: All seats are to have foam rubber cushions, cloth with vinyl trim.
			G. Arm Rests: Both left and right-hand sides of each seat (fronts only). Door arm rests and Center console/armrest will be acceptable, factory installed only.
			H. Sun Visors: Dual, padded
			I. Mirrors: Interior rear vision adjustable, day and night tab (selector type, non-glare). Outside rear vision mirrors of electric remote control type mounted on left and right sides of vehicle.
			J. Power Outlet.
			K. Seat Belts: Individual lap/shoulder for all seats as applicable per seat occupancy with standard automatic retractors.
			L. Windshield Wipers and Washer: Multiple-speed electric with washer and intermittent or delay capability.
			M. Air Conditioner: Manufacturer installed air-conditioning, manually controlled, to include all items normally included in the factory package.
			N. Heater: A fresh air type heater with windshield defrosters shall be installed.
			O. Manufacturer's Rear Window Defroster.
			P. Radio: Manufacturer's AM/FM stereo.
			Q. Lights: Halogen high beam headlights with low beam; back up lights; dome light. Directional signals to be complete with front and rear lights, self-canceling control lever on the steering column. Hazard lights. Daytime running lights if available from the factory.

			R. Floor Coverings: Carpeting, both front and rear.
			S. Manufacturer's Power Locks.
			T. Two (2) fully functional keys to enter and operate the vehicle. Check ____ if vehicle will have keys ONLY.
			U. Hood Release: Inside.
			V. Manufacturer's Automatic Speed control.
			W. Airbags: Manufacturer equipped and installed.
			X. Fuel Tank: Minimum, 12 gallon regular model. State size bidding_____
			Y. Floor Mats: Motor vehicle shall be delivered with factory floor mats (front and rear).
NOTES/COMMENTS:			

YES	NO	NO & PROVIDE ALTERNATIVE	2. ENGINE AND DRIVE TRAIN
			A. Engine: Minimum standards as stated in the specifications.
			B. Transmission: Minimum five forward Speed Automatic, with lock up converter if available from the factory.
			C. Air Cleaner: Dry type.
			D. Oil Filter: Full flow throwaway types.
			E. Axle Ratio: Manufacturer's standard.
NOTES/COMMENTS:			

YES	NO	NO & PROVIDE ALTERNATIVE	3. SUSPENSION AND RUNNING GEAR
			A. Wheelbase: Minimum standards as stated in the specifications.
			B. Steering: Power.
			C. Steering Wheel/Column: Manufacturer's tilt steering wheel.

			D. Wheels: Standard original equipment wheels (4) (minimum 15”).
			E. Tires: Four standard (minimum 15-inch) original or optional equipment tires shall be furnished. Temporary “mini” or “compact” spare if provided by the factory. Tire sealer/inflator set up will be acceptable, Please specify which _____. All tires except the “mini” or “compact” spare shall be all season steel-belted radial manufactured by a major manufacturer and shall be factory installed. The spare rim can be steel. Tires should have a 50,000-mile tire rating. Tires to be manufactured and labeled by a major manufacturer and installed by factory.
			F. Brakes: Anti-Lock braking system.
			G. Suspension: Must be designed to handle passenger and cargo requirements.
NOTES/COMMENTS:			

YES	NO	NO & PROVIDE ALTERNATIVE	4. ELECTRICAL SYSTEM
			A. Ignition system: 12-volt, solid state. Must be equipped with high tension, radio frequency shielded, ignition wiring.
			B. Battery: Heavy-duty, maintenance free, highest cold cranking amperage capacity available from the factory for model bidding. Specify amperage:_____
			C. Alternator: Standard. State amperage rating bid:_____.
NOTES/COMMENTS:			

YES	NO	NO & PROVIDE ALTERNATIVE	5. MISCELLANEOUS
			A. All cars shall be protected to 34 degrees below zero Fahrenheit by permanent type ethylene glycol base antifreeze of the brand normally furnished by the manufacturer. The radiator shall be tagged or marked to indicate the type, brand and degree of protection. A thermostat shall be installed for permanent-type antifreeze and shall have equipped a coolant recovery system.
			B. Each unit shall be delivered to the purchaser with all wheels balanced and the front end aligned.
			C. Manufacturer’s standard complement of tools, bumper jack, wheel wrench, and jack handle shall be provided, together with facilities for storage.

			D. Purchase orders issued from the resulting contract(s) may specify prospective delivery dates due to agency operational needs and budget; Upon acceptance of purchase order Contractor agrees to abide by any such prospective delivery date.
			E. Non-Contract Items are items not listed on the contract, but may be needed by the ordering agency for their business needs to complete the purchase of the vehicle. Non-contract item pricing shall be requested by the ordering agency in written form. Pricing documentation will be attached to the purchase order and a line 'Non-Contract Item' line to the purchase order.
			F. Contractor can provide a link to price list for Non-Contract Items or catalog pricing for MSRP with corresponding discount from MSRP.
NOTES/COMMENTS:			

YES	NO	NO & PROVIDE ALTERNATIVE	6. SUSTAINABILITY
			A. If any part or component of the vehicle bid contains recycled or bio-based material(s), please list and provide detailed information on the environmental attributes.
NOTES/COMMENTS:			

YES	NO	NO & PROVIDE ALTERNATIVE	7. DELIVERY
			A. All vehicles shall be delivered FOB destination in Lincoln, Nebraska and in accordance with the Delivery Schedule shown on the purchase order. Vehicles are to be road ready, fully equipped, serviced, and washed with a minimum of a ¼ tank of gasoline. Vehicles showing lack of proper dealer pre-delivery service shall be subject to rejection until the vehicle is properly serviced. Factory pre-delivery service is not acceptable. Dealer nameplates, decals, etc., shall not be affixed. A signed copy of the completed manufacturer's "New Vehicle Preparation-Inspection and Road Test" form must accompany each vehicle at time of delivery.
			B. After the car has been fully serviced, the dealer may deliver it by rail freight, truck transport or by driving to the destination. IMPORTANT Odometer mileage: Within a 200-mile radius of Lincoln – less than 200 miles on the odometer; outside the 200 mile-radius of Lincoln – less than 450 miles on the odometer at the time the motor vehicle is officially accepted and signed for by the purchaser. Deliveries shall be made between the hours of 9:00 AM and 3:00 PM daily, except Saturday, Sunday, and holidays. All deliveries must be scheduled with the Agency Representative.
			C. The original manufacturer's statement of origin, a service authorization card, and a properly executed service and warranty policy shall accompany each vehicle when delivered.

			D. Each vehicle shall be completely checked by the vendor to ensure conformance with the manufacturer's specifications and the State of Nebraska requirements as stated herein.
			E. Invoices shall describe the vehicle, including vehicle identification number (VIN), key number and State of Nebraska purchase order number.
			F. Contract supplier or suppliers may honor pricing and extend the contract to political subdivisions, cities and counties. Political subdivisions, cities, and counties must meet terms and conditions of the contract.
			G. Motor vehicles that have been wrecked or sustained more than minor nicks and scratches will not be accepted. The vendor should not attempt to deliver a unit until minor nicks and scratches have been repaired. Failure to comply with the above may result in the dealer not being allowed to bid on future motor vehicles contracts.
			H. Vendor shall provide order number to the purchaser within 5 business days after Purchase Order has been received. Vendor shall email, fax, or mail this information to each buyer.
			I. All equipment such as floor mats and three (3) keys shall be with the vehicle upon delivery.
NOTES/COMMENTS:			

YES	NO	NO & PROVIDE ALTERNATIVE	8. WARRANTY
			A. The manufacturer's standard warranty shall apply to each vehicle (refer to item B below). Mechanical or body repair under manufacturer's warranty, prior to use of the vehicle by the State, shall be the responsibility of the selling dealer, including the transportation thereof. Warranty to be effective from date of issuance of first assignment and the mileage warranty will begin from the mileage on the odometer on the date of assignment. The selling dealer will provide warranty activation cards, or similar information, in order to properly activate said warranty.
			B. A minimum warranty of 3 years, 36,000 miles or the manufacturer's standard warranty, whichever is greater. A minimum of 5 years, 100,000 miles rust warranty. Indicate standard manufacturer's warranties. The manufacturer's standard warranty shall be stated in the Exceptions/Comments section of the Bid and noted if different than requested.
NOTES/COMMENTS:			

YES	NO	NO & PROVIDE ALTERNATIVE	9. SERVICE
			A. Prior to the awarding of, or entering into any agreement or contract, whether verbal or in writing, it shall be the responsibility of the manufacturer and/or the successful bidder to ensure and satisfy the State of Nebraska that there are factory authorized dealers, geographically located within the United States of America and the State of Nebraska, who will service and repair the vehicles being submitter for consideration without undue delay.
			B. It is the responsibility of the vendor to see that the following agencies have received, or will receive in a timely fashion, Fleet Buyers Guides and Source Book for ordering purposes: AS/Transportation Services Bureau, AS/Materiel Division Purchasing Agent, University of Nebraska-Lincoln Transportation Services, Game and Parks Commission, Department of Roads, and the Nebraska State Patrol.
			C. THE STATE OF NEBRASKA'S OBLIGATION TO PAY IS CONTINGENT UPON LEGISLATIVE APPROPRIATION OF FUNDS FOR THAT PURPOSE. SHOULD SAID FUNDS NOT BE APPROPRIATED, THE STATE OF NEBRASKA MAY TERMINATE THIS AGREEMENT. THE STATE OF NEBRASKA WILL GIVE THE VENDOR THIRTY DAYS WRITTEN NOTICE OF SUCH TERMINATION.
			D. Vendor must indicate to whom payment is to be made, stating full name of company or entity, complete address and telephone number. After contract is awarded, payment shall only be made as indicated unless written notification is made to the AS/Materiel/Purchasing Agent requesting an addendum to the contract; must be done 30 days prior to the delivery of vehicle. THERE WILL BE NO EXCEPTIONS!
			E. If vendor is interested in electronic fund transfer (EFT) payment, please contact purchasing agency after contract has been awarded.
			F. The manufacturer and/or the successful bidder should allow the State of Nebraska to participate in the manufacturer's service training network. Service training network includes dealer onsite training, schools and computer based training when applicable.
NOTES/COMMENTS:			

YES	NO	NO & PROVIDE ALTERNATIVE	10. EXTENSION OPTION
			A. The State reserves the right to extend the period of this contract beyond the end date when mutually agreeable to the vendor and the State of Nebraska.
NOTES/COMMENTS:			

YES	NO	NO & PROVIDE ALTERNATIVE	11. BID COMPLIANCE
			A. Technical specifications have been read and fully understood. Any exceptions have been written on the bid or attached. Bid is signed and unit price is in compliance with the given unit of measure.
NOTES/COMMENTS:			

YES	NO	NO & PROVIDE ALTERNATIVE	12. MASTER AGREEMENT TERMS AND CONDITIONS
			A. The Master Agreement Terms and Conditions have been read and fully understood. Any exceptions with the Master Terms and Conditions have been written on the document or attached. The Master Agreement is signed and has been returned to State Purchasing Bureau before or with the first bid submitted. The Master Agreement Terms and Conditions is located at: http://das.nebraska.gov/materiel/purchasing/Vehicles/Vehicle.html Please note that the Master Agreement Terms and Conditions are required to be signed and submitted to the State Purchasing Bureau on or before the bidder submits their first bid for the 2017 Production Model Year. Once submitted for the 2017 Production Year, the Master Agreement Terms and Conditions are valid for every bid submitted for any category of vehicle during this cycle.
NOTES/COMMENTS:			