

Pete Ricketts, Governor

ADDENDUM ONE QUESTIONS and ANSWERS

Date: July 26, 2016
 To: All Bidders
 From: Dianna Gilliland, Buyer
 AS Materiel State Purchasing Bureau
 RE: Addendum for Invitation to Bid Number 5364 OF, 5365 OF, and 5366 OF
 to be opened August 4, 2016 at 2:00 p.m. Central Time

Questions and Answers

Following are the questions submitted and answers provided for the above mentioned Invitation to Bid. The questions and answers are to be considered as part of the Invitation to Bid. It is the Bidder's responsibility to check the State Purchasing Bureau website for all addenda or amendments.

Question Number	Question	State Response
1.	Just inquiring about the new layout There are no lines next to the E15 and E85 To right the base price on.	The Unit Price Line and Extended Price Line for lines 1 and 2 were eliminated in error. Please hand write the unit price next to Unit of Measure (EA) for lines 1 and 2.
2.	Also, can you explain the new option sheets Are you looking for what the option will cost, for E15 and E85 (they will be the same)	Yes. Please state the option pricing based on the vehicle bid on line 1 and/or line 2. In this case, for ¾ ton trucks, line 1 is a diesel truck and line 2 is an E85 truck. The unit price for the option line might be identical based on the trucks bid for line 1 and 2; but previous year bids have indicated slight price differences in option price based on truck bid (i.e. diesel or E85), so two option price lines are provided. The option lines are provided for each truck listed on the bid. Bidders are expected to fill out the option line pricing completely for each truck type, even if the option pricing is the same for all. Historically, there have been times when option pricing differed based on the type of truck (i.e. diesel or E85). Stating all the option pricing for all vehicles will reduce clarification.

3.	<p>Looking over the Master Agreement we had a question under section 6. The paragraph reads:</p> <p>“The contract period will be from date of award through AUGUST 31, 2017 or until the SPB Buyer terminates the contract. Upon receipt by SPB Buyer of the Model Year Order Cut-Off Dates, SPB may formally request the Contractor, upon Contractor’s agreement, seek permission through the manufacturer to exercise the option of providing the next available model year as an equivalent product rollover through July 31, 2017 at the contracted price.”</p> <p>If we are bridging a model year, meaning we are honoring 2017 pricing for a 2018 order, would the State allow the order to be placed by 7/31/2017 or by end of contract 8/31/2017?</p>	<p>Section IV.G. MODEL YEAR ORDER CUT-OFF DATES: FOR THOSE CONTRACTS WITHOUT ONE YEAR RENEWAL OPTION is revised.</p> <p>Refer to the revision at the end of this document.</p> <p>The date for contract expiration will be August 31.</p>
4.	<p>Option Section – ITB 5364OF – Line 27 – Page 8 – Do want just the price of the Utility Body or a complete price including the truck?</p>	<p>Please provide the price of the chassis with eight foot (8’) utility body for single wheel (per attachment). This option price, when selected, will be added to the price of the truck on line 1 or line 2.</p>
5.	<p>On both specifications..... Pages 9 of 11 of the ATTACHMENT – Utility for Single Rear Wheel Chassis</p> <p>Item 1. F. It asks to include upcharge to 8 foot body.</p> <p>Item 1.A. asks for the body to be 8’ (96” to 98”), and the Cab to Axle dimension in Item 1.E. asks for the Cab to Axle to be 56” to 60” which would be for an 8’ body.</p> <p>So.....I’m not sure what is needed for Item 1.F.</p>	<p>The truck specification calls for a minimum 72” truck box.</p> <p>In the past we’ve had vendors wanting to add the upcharge to 8’ truck box over and above the utility body option cost. This is why it is stated to include the upcharge to the 8’ body.</p>
6.	<p>Clarification on 5366 OF:</p> <p>Looking at the options listed for the trucks it is confusing as to what price should be listed. For example, #6, Automatic To Manual, it asks for the unit price calculated for truck on line 1. Are we to enter the increase or decrease on that line separately or the price of the truck plus or minus the option?</p> <p>Also, should the Master Agreement Terms and Conditions be turned in separately at the time of the first bid opening?</p>	<p>Enter the increase or decrease on that line.</p> <p>The Master Agreement Terms and Conditions should be packaged separately.</p>

G. **MODEL YEAR ORDER CUT-OFF DATES: FOR THOSE CONTRACTS WITHOUT ONE YEAR RENEWAL OPTION**

Model Year Order Cut-Off is defined by State Purchasing Bureau (SPB) as the last day on which Contractor will accept a purchase order for an awarded model due to manufacturer production scheduling.

The vendor is to provide with their bid the model year cut-off date, if the date is available. If the date is not available at the time of bidding, the awarded vendor/Contractor and associated manufacturer should **immediately notify AS/Materiel Division, through the State Purchasing Bureau buyer once the date is available**. Failure to provide model year cut-off date information may result in **may result in a breach of contract**.

Send MODEL YEAR ORDER CUT-OFF DATES via email to:

Nebraska State Purchasing Bureau
Dianna Gilliland, Buyer
Dianna.gilliland@nebraska.gov

Model Year Order Cut-Off Dates will be shared by SPB with state agencies as an aid to planning agency purchases against the contract(s). The Model Year Order Cut-Off date does not change the awarded contract period and does not terminate the contract. The Contractor and Manufacturer have the option to offer the next model year vehicle that is acceptable under the terms and conditions of the contract award at the contracted price.

The contract period will be from date of award through AUGUST 31, 2017 or until the SPB Buyer terminates the contract. Upon receipt by SPB Buyer of the Model Year Order Cut-Off Dates, SPB may formally request the Contractor, upon Contractor's agreement, seek permission through the manufacturer to exercise the option of providing the next available model year as an equivalent product rollover through **August 31, 2017** ~~July 31, 2017~~ at the contracted price.

Absent such permission from the manufacturer, the State will cease to purchase from the contract and the contract will remain dormant or in suspension until final expiration date.

In the event that a manufacturer re-opens production lines or will resume accepting order for the model year awarded after a published Model Year Cut-Off Date, the State will resume purchasing against contract.

This addendum will become part of the ITB and should be acknowledged with the Invitation to Bid.