

5330Z1

Change Log – Revised Appendix A

Section	Revision
I.B.2. last paragraph	Figure 2 represents the State’s vision for the DMA Contractor, including interactions with example major systems and entities, as well as representative categories of data expected anticipated in the DMA solution.
II.D.1.a. State Comment Submission	The State submits comments to the Contractor for resolution. In instances where the Contractor proposes a walkthrough, the comments may be comments provided in the walkthrough. If the Contractor proposes a walkthrough in support of the State review, the Contractor must be expected is required to capture the comments made within the walkthrough for resolution.
II.D.1.a. Contractor/State Walkthrough of Comment Resolution	The State and Contractor must identify the participants from the respective organizations for the comment resolution walkthrough. The representatives will jointly review the proposed resolution to the comments. The expectation requirement is that both the State and Contractor must be reasonable in comment resolution. The review meetings will continue until agreement between the State and Contractor is reached on the resolution of all comments or it is clear that agreement will not be reached at which time the deliverable approval will be escalated as an issue pursuant to the governance model.
II.I.2.	Added Header “Disaster Recovery”
II.K.1.	The State expects requires the Contractor to provide additional key staff positions....
II.M.1.	The Contractor will need to establish user support for both the State and authorized users for the DDI phase. It is anticipated that the level of support during the DDI phase will be less rigorous than the operations phase. However, the Contractor is expected required to have and communicate procedures and related documentation for access to the DDI environments.
III.C.1. third paragraph	The State understands that CMS is currently in the process of establishing an approach and method to modular certification. However, the process is not established at this time. The State requires that other projects within our staged implementation will have dependencies that may impact certification activities associated with the certification schedule. The Contractor is expected required to coordinate certification activities for the Contractor’s scope and coordinate with the larger certification effort. The State will not submit the request to CMS to conduct the certification until such time as all procured modules are in place and all projects are prepared for the certification process; unless CMS establishes a modular certification method. Once all procured modules are in place and all projects are prepared for the certification process, the State will submit the request to CMS to conduct certification.
III.D.1.	Key Position Stabilization Manager start date revised: Contract signing date Minimum six (6) months prior to Initial Operations

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IV.A.1. second paragraph	The requirements described in the Operations phase are mandatory and must be met immediately upon completion of the DDI Phase. This section describes the business, information and technology requirements that encompass day-to-day operations as expected anticipated throughout the duration of the base contract period and any extension periods. During this phase the State requires the Contractor to maintain the system and establish methods and processes to continually improve upon the operations and system that are within the scope of the Contractor's responsibilities.
IV.D.2. State Comment Submission	The State submits comments to the Contractor for resolution. In instances where the Contractor proposes a walkthrough, the comments may be comments provided in the walkthrough. If the Contractor proposes a walkthrough in support of the State review, the Contractor must be expected is required to capture the comments made within the walkthrough for resolution.
IV.D.2. Contractor/State Walkthrough of Comment Resolution	The State and Contractor must identify the participants from the respective organizations for the comment resolution walkthrough. The representatives will jointly review the proposed resolution to the comments. The expectation requirement is that both the State and Contractor must be reasonable in comment resolution. The review meetings will continue until agreement between the State and Contractor is reached on the resolution of all comments or it is clear that agreement will not be reached at which time the deliverable approval will be escalated as an issue pursuant to the governance model.
Requirement ID 214	Must analyze all change requests and submit an assessment to the State within a maximum of thirty (30) days of the request. At a minimum, the assessment must include resource estimates, cost, schedule, and impacts to external entities and business operations. The Contractor is expected required to provide both a time and materials estimate and a fixed price estimate.
Requirement ID 267	Removed trailing sentence "a maximum of"
IV.I.1.	During the Operations Phase, the Contractor is expected required to provide and maintain a suitable facility in which the Contractor will perform operations tasks. It is essential for collaboration, project planning, and other activities. The State requires the facility to remain open and operational during the duration of the contract.
IV.I.2	Revised Header from: Must develop and submit for State approval an Operations Facility Plan. to Facility
IV.J.1.a. Application Solution Expert	The Application Solution Expert serves as a single point of contact for MLTC in all areas of application utilization. The Application Solution Expert is expected required to have a comprehensive understanding of the Contractor's solution with the ability to resolve complex user issues.
Requirement ID 288	Must provide a Staffing Plan detailing the Contractor's staffing levels throughout the duration of the contract to maintain performance measures and support ongoing operations. Plan must include key position qualifications, expected anticipated number of resources per position, and hours expected anticipated per resource.
Requirement ID 292	Revised "DDI" to "Operations"

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IV.K.1.	The development of the majority of documentation should be complete by the end of the DDI phase and the repository to house this information is expected required to be in place. During the Operations phase documentation should be updated for changes in operations and submitted to the State for approval of the revised deliverable. The State or its designated agents have the responsibility to review and approve all operational and technical documentation.
IV.L.3.	Blank item removed and re-lettered as a-f.
Requirement ID 353	Struck through
Requirement ID 401	Removed "Quarterly"
Requirement ID 625	Must provide 100% accessibility via the internet, including no specialized plug ins and applets , with the exception of desktop software for specialized users as approved by the State. and require no desktop software (including specialized plug-ins and applets) except for a commercially available web browser.
V.D.1.c.	iv. removed
V.E.1.	At the end of the Turnover Phase, the State's expectation requirement is that the Contractor will have completed the maintenance mode for all contracted deliverables. The State reserves the right to request modification of the deliverables, if needed, prior to the State's approval of the deliverable(s). Deliverable due dates may be modified, if approved in writing, in advance by the State.
V.E.1.a. State Comment Submission	The State or designated agent submits comments to the Contractor for resolution. In instances where the Contractor proposes a walkthrough, the comments may be comments provided in the walkthrough. If the Contractor proposes a walkthrough in support of the State or designated agent review, the Contractor must be expected is required to capture the comments made within the walkthrough for resolution.
V.E.1.a. Contractor/State Walkthrough of Comment Resolution	The State or designated agent and Contractor must identify the participants from the respective organizations for the comment resolution walkthrough. The representatives will jointly review the proposed resolution to the comments. The expectation requirement is that both the State or designated agent and Contractor must be reasonable in comment resolution. The review meetings will continue until agreement between the State and Contractor is reached on the resolution of all comments or it is clear that agreement will not be reached at which time the deliverable approval will be escalated as an issue pursuant to the governance model.
V.G.1. first paragraph	The Contractor is expected required to effectively manage change throughout the duration of the contract. Upon completion of the contract change management will become the responsibility of the successor entity taking over the operations.
V.G.3.d.	Include the bidder's proposed Turnover Change Management Plan in the deliverables catalog.

Section	Revision
Requirement ID 705	<p>Unless otherwise approved by the State, the Contractor is expected required to maintain the same operational staffing levels throughout the completion of turnover as was in place the day before the State informed the Contractor to begin the Turnover Phase in addition to the identified turnover staff. Key personnel must not be reassigned within the Contractor's organization without prior State approval. With respect to all vacancies of key personnel during all phases, the State must receive a credit equal to the full-time labor cost including the Contractor's overhead and margin costs of the unavailable individual, prorated for each day or partial day the position is vacant until the position is satisfactorily filled. For vacancies due to any reason other than dismissal by the State (of the applicable individual), the credit must begin to accrue at the time the vacancy occurs. For vacancies that occur due to the State's request, the credit must begin to accrue on the sixtieth (60th) business day after the vacancy occurs.</p>