

ATTACHMENT B

Cost Proposal Sheet - RFP Number 5301Z1

Bidders shall provide their proposed costs below. The costs must be guaranteed for the initial contract period. The contract has the option to be renewed for five (5) additional three (3) year periods, as mutually agreed upon by the State and the contractor. Please indicate pricing for all renewal periods for support and maintenance. At renewal time rates may increase no more than 5% upon mutual written agreement by Contractor and SoS, and be accompanied by documentation justifying the price increase. All increases shall be calculated against the previous period's price and agreed upon in writing between the State and the Contractor upon renewal.

BUSINESS SERVICES FILING SYSTEM PRICING SPREADSHEET

Pricing Spreadsheet	Initial Period (Contract Award to June 30, 2021)	Optional First Renewal Period	Optional Second Renewal Period	Optional Third Renewal Period	Optional Fourth Renewal Period	Optional Fifth Renewal Period
Software, conversion, installation, configuration, testing, and deployment						
Support and maintenance per year, encompassing all installed software to begin after post Go-Live sign off as defined in the RFP. Once maintenance begins after Go-Live sign off, it will be prorated to coincide with the end of the fiscal year which is June 30 th .						

Actual travel expenses will be billed separately so the quoted rates must not include those expenses. Generally, travel must be authorized before it happens. Travel expense may include mileage, car rental, meals, parking, fuel, hotel, airfare, taxi. Receipts are required for all items. A Google (or like software) map of the shortest route between two points is required for all mileage. Mileage rate is based on Federal defined rates. Expense may not include durable goods or commodities. Excessive tipping is not allowed. Alcohol is not reimbursable. Actual travel expenses will not exceed the limits as defined by the State's travel reimbursement policies. It is the contractor and subcontractor's responsibility to understand the State's policies regarding travel reimbursement.

Optional Processes

For all following optional processes below it is unknown when and/or if we would exercise the option to purchase. Support and maintenance for each of these processes will be included in the support and maintenance included in the pricing for the Business Services Filing System, except for Notary/eNotary which may be included or may not be but all maintenance and support shall be billed on one itemized invoice after Go-Live sign off, and it will be prorated to coincide with the end of the fiscal year which is June 30th.

Pricing Spreadsheet for Optional Notary/eNotary Public Component Process

Bidder should provide a cost proposal to integrate, configure, and convert data to include your Notary/eNotary module for proposed system, depending on which period this option is exercised.

Notary/eNotary Module	Initial Contract Period	Optional First Renewal Period	Optional Second Renewal Period	Optional Third Renewal Period	Optional Fourth Renewal Period	Optional Fifth Renewal Period
Software, conversion, installation, configuration, testing, and deployment						
Support and maintenance per year, encompassing all installed software to begin after post Go-Live sign off as defined in the RFP. Once maintenance begins after Go-Live sign off, it will be prorated to coincide with the end of the fiscal year which is June 30 th .						

Pricing Spreadsheet for Optional Full Name Availability Screening Process

Bidder should provide a cost proposal for the full Name Availability Screening Process (above the minimum requirements) in the proposed system, depending on which period this option is exercised. Maintenance for this will be included in the maintenance quoted for the Initial Contract.

Full Name Availability Screening	Initial Contract Period	Optional First Renewal Period	Optional Second Renewal Period	Optional Third Renewal Period	Optional Fourth Renewal Period	Optional Fifth Renewal Period
Software, any conversion if needed, installation, configuration, testing, and deployment						

Pricing Spreadsheet for Optional Registered Agent Self-Service Process

Bidder should provide a cost proposal for the Registered Agent Self-Service Process in the proposed system, depending on which period this option is exercised. Maintenance for this will be included in the maintenance quoted for the Initial Contract.

Registered Agent Self-Service	Initial Contract Period	Optional First Renewal Period	Optional Second Renewal Period	Optional Third Renewal Period	Optional Fourth Renewal Period	Optional Fifth Renewal Period
Software, any conversion if needed, installation, configuration, testing, and deployment						

Pricing Spreadsheet for Optional Filings and Images not in Existing System Process

Bidder should provide a cost proposal for the Filings and Images not in Existing System in the proposed system, depending on which period this option is exercised. Maintenance for this will be included in the maintenance quoted for the Initial Contract.

Filings and Images not in Existing System	Initial Contract Period	Optional First Renewal Period	Optional Second Renewal Period	Optional Third Renewal Period	Optional Fourth Renewal Period	Optional Fifth Renewal Period
Software, any conversion if needed, installation, configuration, testing, and deployment						