

Appendix B - Business Enterprise Program (BEP)

NCBVI would like the CMS to include a module that manages a Business Enterprise Program (BEP) that collects data elements for vending facility programs, to include and track

1. Location
2. Inventory and supplies at location
3. New or closed properties
4. Facilities open to bid
5. Current insurance coverage
6. Facility operator
7. Equipment
 - a. Purchases
 - b. State-owned, provided for use in facility
 - c. In warehouse
 - d. Surplus
 - e. Maintenance
 - f. Repair costs
8. Necessary documents (e.g., contracts, licenses) and expiration/renewal date
9. Commission rates and frequency of payments
10. Operator/host requests and fulfillment progress information
11. Retain operators' Profit & Loss Statement information
12. Number of disabled employees during fiscal year
13. New locations proposed and status

The module should provide notification/alerts (ticklers) prior to upcoming deadlines for insurance payments or renewals, reports (e.g., P&L Statement) and generate notices of past due rent, meetings, minutes, and mail ballots. It should be able to produce the RSA 15 Randolph-Sheppard report.