

ADDENDUM ONE, QUESTIONS and ANSWERS

Date: August 17, 2015

To: All Bidders

From: Lori A. Cole, Buyer
Department of Economic Development

RE: Addendum for Request for Proposal Number 5077 Z1
to be opened August 28, 2015 at 2:00 p.m. Central Time

Questions and Answers

Following are the questions submitted and answers provided for the above mentioned Request for Proposal. The questions and answers are to be considered as part of the Request for Proposal. It is the Bidder's responsibility to check the State Purchasing Bureau website for all addenda or amendments.

Questions	Answers
<p>1. The RFP indicates a start date of September 30, 2015. Seven days later you are requesting a report on assessment preliminary findings. Given the scope of work, time necessary to gather data from widespread sources, need to schedule and conduct interview, etc., this is unrealistic. The other dates seem overly ambitious to return quality researched and considered project. Will the Department provide an alternative timeline?</p>	<p>The report on preliminary findings will include basic information on the Project Objectives outlined in the RFP (with a focus on local investment tools and economic development capabilities compared with benchmark states), and provide detail regarding the process and plan for completion of the Economic Development Ecosystem Assessment.</p> <p>In regard to timeline, the Governor's Summit will be scheduled in early November, instead of October, as was previously planned in the RFP (with an anticipated scheduled date of November 4, 2015). The Department will consider an alternative timeline proposed by bidders in their proposal response, as long as the Contractor prepares and submits a report on preliminary findings to the Department prior to the Governor's Summit (no later than October 28, 2015), and is prepared to present findings from the preliminary report at the Governor's Summit.</p>
<p>2. It is not clear what information DED will provide concerning benchmark states. Will DED only be identifying states, or will it be providing the associated information for those states?</p>	<p>DED will identify up to 5 states that will be used to benchmark progress for target industries. The contractor will be responsible for gathering information for the states identified by DED and will also be responsible for recommending additional states that could/should be included in the assessment.</p>

Questions	Answers
<p>3. Can you provide additional details about the “updated Target Industry Report” that will be supplied to the Contractor as of the Contractor Start Date. Specifically:</p> <p>1) Who is writing this report?</p> <p>2) What kinds of information will be included in the report? Will it include primarily quantitative data, or will it include qualitative information about target industries and inputs from industry stakeholders?</p> <p>3) Approximately how many target industries will be identified in this report? Will they be similar to the industries identified in the 2010 Battelle study?</p> <p>4) What is the source of the industry data that will be used in this report?</p>	<p>Yes.</p> <p>1) DED is writing the report.</p> <p>2) It will be based on quantitative data only.</p> <p>3) The 12 target industries are the same ones that were identified in the 2010 “Growing Jobs, Industries, and Talent: A Competitive Advantage Assessment and Strategy for Nebraska” prepared by Battelle Technology Partnership Practice.</p> <p>4) The data will be taken primarily from the Bureau of Labor Statistics.</p>
<p>4. For the first Project Objective in the Scope of Work: Will the “updated Target Industry Report” (referenced above) provide any strategic initiatives/guidance for the target industries, or will the Contractor be developing target industry strategies and policies from scratch?</p>	<p>The contractor will be developing and recommending target industry strategies, policies, and best practices.</p>
<p>5. The first Project Objective asks the Contractor to “evaluate current workforce issues such as availability, quality, cost, age and geographic disparity of labor.” Will there be any workforce data included in the “updated Target Industry Report” (referenced above), or will the Contractor need to compile workforce data from scratch?</p>	<p>DED will be able to provide Nebraska workforce data to the contractor. Such data shall be limited to quantitative data of employment by industry.</p>
<p>6. The first bullet in this section states: “Evaluate labor costs, talent availability, access, etc. for the Nebraska Department of Economic Development.” Can you provide clarification of this requirement? Does it mean that the Contractor must evaluate <u>NE DED’s own/internal</u> access to talent, labor costs, etc. in order to staff the department?</p>	<p>Yes, the contractor must evaluate NE DED’s own/internal access to talent, labor costs, etc. in order to staff the department.</p>

Questions	Answers
<p>7. Deliverable #2 requires the Contractor to “conduct stakeholder input sessions at the Governor’s Summit.” Can you provide additional details about what kinds of stakeholders will be participating in the Governor’s Summit? Will other stakeholders be available for additional individual interviews and follow-up after the Summit?</p>	<p>Stakeholders will include, but will not be limited to, the following:</p> <ol style="list-style-type: none"> 1. Site selection consultants, service providers 2. Company executives, business leaders, decision makers 3. State and Local officials, community leaders 4. Existing industries and Nebraska Diplomats: business leaders, executives and decision makers 5. Non-profit organizations 6. Local economic developers around the state 7. Potential relocators/job seekers <p>Contractor will be required to complete additional interviews and follow-up with stakeholders to ensure adequate input is received.</p>
<p>8. Deliverable #6 requires the Contractor to “present findings at up to two (2) events.” Should we include two events/presentations in our budgeting, and should we assume these are two entirely separate trips for budgeting purposes?</p>	<p>This is a fixed price contract with no additional provision for expenses. The bidder must build all anticipated expenses into the pricing summary submitted as part of bidder’s cost proposal.</p> <p>It should be noted that the Department will schedule both presentations/events required in Deliverable #6 consecutively (at least within the same week) so that, if travel is required for the contractor, it should require only one trip for both presentations/events.</p>

This addendum will become part of the Request for Proposal and should be acknowledged with the Request for Proposal.