

ADDENDUM ONE

Date: August 20, 2014
To: All Bidders
From: Lori A. Cole, Buyer
Department of Economic Development
RE: Questions and Answers for Request for Proposal Number 4756Z1
to be opened September 2, 2014.

Following are the questions submitted and answers provided for the above mentioned Request for Proposal. The questions and answers are to be considered as part of the Request for Proposal.

Questions	Answers
<p>1. Section IV A PROJECT OVERVIEW, PAGE 37, Second Paragraph, Item (1) – Do you expect data to be migrated to the new system or would it remain in the sources systems and linked?</p>	<p>All data will be migrated to the new system. The old data will not be linked.</p>
<p>2. Section IV A PROJECT OVERVIEW, PAGE 37, Second Paragraph, Item (1) – On what technology platform does the legacy data reside?</p>	<p>It is a custom COBOL solution provided by the current vendor; however, the data can be exported in a tab delimited file.</p>
<p>3. Section IV A PROJECT OVERVIEW, PAGE 37, Second Paragraph, Item (1) – How many data elements/entities comprise the legacy data systems? Of those, how many data elements/entities have enumerations? Can you estimate the number of enumerations that will need to be mapped from the legacy data systems?</p>	<p>Currently there are 5,508 projects using forty-three tables with approximately 1,100 fields. In tab delimited format the data represents about 80 MB.</p>

Questions	Answers
<p>4. Section IV A PROJECT OVERVIEW, PAGE 37, Second Paragraph, Item (1) – Will the legacy state system(s) be decommissioned?</p>	<p>The system provided by the selected vendor would replace the current system.</p>
<p>5. Section IV A PROJECT OVERVIEW, PAGE 37, Second Paragraph, Item (3) – Are there any special reporting requirements considerations?</p>	<p>The system needs to be able to allow extraction of data on a regular basis (sometimes daily or even multiple times a day). In addition there are reports that need to be submitted to HUD including information for Performance Evaluation Report, and ad hoc reports as requested by the State Legislature and Nebraska communities.</p>
<p>6. Section IV B PROJECT ENVIRONMENT, PAGE 37 – Are application forms received electronically, by paper, or both?</p>	<p>Applications are currently received by paper.</p>
<p>7. Section IV B PROJECT ENVIRONMENT, PAGE 37 – The process described involves some workflow that could be put into the system, but there doesn't appear to be workflow as a requirement. Is there any expectation that the system supports the application workflow?</p>	<p>Yes, there is an expectation that the system will support the application workflow.</p>
<p>8. Section IV B PROJECT ENVIRONMENT, PAGE 37 – The last paragraph in the section refers to the Enterprise One statewide accounting system. The second sentence states “The current accounting system includes financial information...; however, actual accounting functions related... are managed in the Enterprise One System. The two systems do not interact.”</p> <p>a. Does the phrase above “The current accounting system” refer to the current system tracking data on grants?</p> <p>b. If the two systems do not interact, how is the consistency of related/duplicated data within the two systems maintained?</p> <p>c. Will the new system be expected to ensure this consistency?</p>	<p>The Enterprise One System and the current Centralized Data System do not interact. Currently information data is extracted from both systems and then analyzed in an internal system.</p>

Questions	Answers
<p>9. Section IV C SCOPE OF WORK, PAGE 39, Number 3 – Understanding that at least 3 years worth of data needs to be converted, transferred, and uploaded, how many total years of data is currently being stored?</p>	<p>The initial 3 years worth of data that needs to be converted will be used as a test to determine if there are additional changes that need to be made. Once the testing phase is completed, all data will need to be uploaded.</p> <p>The department is primarily interested in ensuring that all data for the HOME Program from 1992 to the present, and all data for the CDBG Program from 1996 to the present be uploaded and managed in the system. However, the current system has records dating back to 1982. Once the system is set up, the Department would like this historical data (dating back to 1982) to be uploaded in the system. The data size referenced in Question 3 includes all data dating back to 1982.</p>
<p>10. Section IV C SCOPE OF WORK, PAGE 39, Number 3 – How much data, in bytes and record counts, is present for the 3 year period expected to be migrated to the new system?</p>	<p>For three years, there are 758 projects using forty-three tables with approximately 1,100 fields. In tab delimited format the data represents about 9 MB. However, please see Question 3 above because all data will need to be uploaded, not just the initial three years worth of data.</p>
<p>11. Section IV C SCOPE OF WORK, PAGE 39, Number 12 – Are there any specific security concerns for storing data locally or transferring data over networks?</p>	<p>Yes. The hosted solution must be patched and maintained. Vendor is responsible for security of data. Data must not be stored on removable devices. Data must remain CONUS and must be compliant with federal regulations. The System must account for business continuity and backups. The State of Nebraska will own the data, and it will not be used for anything other than State business.</p>
<p>12. Section IV D TECHNICAL REQUIREMENTS, PAGE 39 – Are there any specific requirements for the types of interfaces required for data export?</p>	<p>The data exports should be in one of the following formats: tab delimited, comma separated values (csv), or Microsoft Excel.</p>

Questions	Answers
<p>13. Form B COST PROPOSAL, PAGE 46 – What is the annual amount of funding received by the department, and subsequently how much is granted out? How many different entities will be submitting applications for funding? How many awards are made annually?</p>	<p>The department receives approximately \$10 in Community Development Block Grant funds annually, and approximately \$3 million in HOME Program funds annually. Approximately 2% of the CDBG funding is used for administrative costs, and approximately 10% of HOME funding is used for administrative costs. Please refer to the Annual Action Plan located on the department’s website for more information: (http://www.neded.org/community/grants/documentslibrary-a-forms/annual-action-plan). The department receives anywhere from 95 applications to over 250 applications. The department awards 85 to 200 projects annually, depending on the available funds.</p>
<p>14. Which are the technologies involved in department’s current grants tracking system? Is the current system a mainframe/client-server based system?</p>	<p>The current system is client-server based and is accessed via terminal services.</p>
<p>15. What is the volume of data to be migrated from the current grants tracking system?</p>	<p>Please see answer to Question 3 above.</p>
<p>16. What is the format and structure in which the data is currently stored?</p>	<p>Please see answer to Question 2 above.</p>
<p>17. What is the technology platform for Enterprise One accounting system?</p>	<p>It is an Oracle/JD Edwards system; however the accounting system and the grants management database system will not interact.</p>
<p>18. What is the technology platform for HUD’s IDIS system?</p>	<p>Please refer to HUD’s website at http://portal.hud.gov/hudportal/HUD?src=/program_offices/comm_planning/systems/idis. Additional information concerning transmitting located at http://portal.hud.gov/hudportal/HUD?src=/program_offices/housing/comp/edi/1103toc and extraction information can be located at https://www.onecpd.info/resource/3326/idis-online-appendix-d-data-extract-file-layouts/</p>
<p>19. Is the transmission and reception of data from HUD’s IDIS required to be real-time or as a batch process?</p>	<p>The transmission and reception of data from HUD’s IDIS is “as a batch process.”</p>

Questions	Answers
<p>20. Does State allow vendors to use third party hosting facilities/services? Does State prefer to host the system within their data centers?</p>	<p>The State does allow vendors to use third party hosting facilities/services as long as they are secure. Please see answer to Question 11 above for location restrictions. No the State does not prefer to host the system.</p>
<p>21. Does State have a preference for the technology stack for the proposed system/COTS product?</p>	<p>No. The data must be accessible from Windows based systems and scalable.</p>
<p>22. Are there desired integrations with other departmental applications/systems?</p>	<p>No. Data must be exportable.</p>
<p>23. Besides the 30 system users, how many external users (grant applicants) are expected to use the system?</p>	<p>Grant applicants will not use the system.</p>
<p>24. What is approximate volume of grants (number of grants awarded and the total dollar-value) awarded and administered over the past 3-5 years?</p>	<p>Please refer to Question 13 above.</p>
<p>25. Does the State expect training of the department staff to be able to self-administer the program in future? If so, is there a preferred format (didactic, web-based, CBT, training manual-based) of the training to be provided? Are all the 30 users expected to be trained?</p>	<p>The State does expect initial training of designated staff (estimating 2-4 staff persons). The preferred format includes in person training and manual-based. Designated staff will then provide training to users.</p>
<p>26. If a COTS/hybrid solution is proposed, does State have an expectation regarding the location of the work?</p>	<p>Please refer to Question 11 above.</p>