

## ADDENDUM ONE

DATE: June 26, 2014

TO: All Vendors

FROM: Kristi Kling/Michelle Thompson, Buyers  
State Purchasing Bureau

RE: Round One Questions and Answers for RFP Number 4724Z1  
to be opened 2:00 P.M. Central Time

Following are the questions submitted and answers provided for the above mentioned Request for Proposal. The questions and answers are to be considered as part of the Request for Proposal.

QUESTIONS	ANSWERS
<p><b>1.</b> Will the State of Nebraska accept proposals from a merchant acquirer that does not have a qualifying banking office in the state of NEBRASKA.</p>	<p>No. See Section II.K.2, II.M.3, IV.C.4, and Attachment A, Form A.1.</p>
<p><b>2.</b> Is there a mandatory exclusive that each Nebraska agency currently listed on the RFP would be required to operate under this processing contract? Or, is each agency able to choose whether or not it wants to operate under the processing contract on an agency-by-agency business?</p>	<p>No, State agencies are not required to operate under this processing contract.</p>

QUESTIONS	ANSWERS
<p><b>3.</b> Is the State currently applying a convenience fee or surcharge to its constituents when payment is made via credit card?</p> <p>Is the State open to charging a surcharge or convenience fee per Visa, MasterCard, Discover, and American Express bylaws to help lower and/or eliminate processing costs?</p>	<p>At this time only one agency, operating under the State Treasurer's approved credit card contract is collecting a convenience fee, but would like to switch to a surcharge.</p> <p>Yes, each agency has the option to apply a convenience fee or surcharge.</p>
<p><b>4.</b> RFP Section Reference: Section K RFP Page Number: pages 5-6</p> <p>Question: Per the mandatory requirements in Section K, will the State consider a merchant processing only provider as long as the processor can provide credit and reporting via the State's current depository bank?</p>	<p>No, the State will not consider a merchant processing only provider. Please see answer to Question 1.</p>
<p><b>5.</b> RFP Section: Reference: Scope of Services section RFP Page Number: Cover Page</p> <p>Question: The RFP requests (1) original of the entire proposal, does the State want bidders to submit additional copies? If so, how many additional copies should the bidder submit?</p>	<p>No, the State does not require any additional copies.</p>

QUESTIONS	ANSWERS
<p><b>6.</b> RFP Section Reference: Exhibit 8 RFP Page Number: Page 60</p> <p>Question: Please provide additional information/details for the following third party vendors:</p> <ul style="list-style-type: none"> <li>• AMANO MCGANN PAYSTATION 4300</li> <li>• BATCH</li> <li>• CENTURION</li> </ul>	<p>Amano McGann Paystation 4300 – uses payware to Verifone for the parking control industry.</p> <p>Batch – Batch is used with our current credit card processor to enter credit card information to be processed once a month.</p> <p>Centurion provides an IRV phone service where credit cards are accepted and transmitted to PayFuse for reconciliation and payment from our current provider.</p>
<p><b>7.</b> RFP Section Reference: Exhibit 3 RFP Page Number: 71</p> <p>Question: Is the State on the Discover Retained list?</p>	<p>No, the State is not on the Discover Retained list.</p>
<p><b>8.</b> RFP Section Reference: Exhibit 1 RFP Page Number: 69</p> <p>Question: Please provide processing solution by entity.</p> <ul style="list-style-type: none"> <li>o Terminal</li> <li>o Software</li> <li>o Gateway</li> </ul>	<p>The entities listed in Exhibit 1 are not State agencies, but are other entities that use the State contract for better pricing to process card transactions. The State does not track this information for the cities, counties, and political subdivisions that use the State contract.</p>
<p><b>9.</b> RFP Section Reference: Exhibit 8 RFP Page Number: 76</p> <p>Question: Are your gateway's billing direct from provider such as Authorize.net, CyberSource, PayFlow Pro? Or does your current provider bill you?</p>	<p>The current provider bills the State.</p>

QUESTIONS	ANSWERS
<p><b>10.</b> RFP Section Reference: Exhibit 1 RFP Page Number: 53  Question: How many tax ID's are associated with this RFP? Could you provide the tax ID by entity?</p>	<p>The entities listed in Exhibit 1 are not State agencies, but are other entities that use the State contract for better pricing to process card transactions. The State does not track this information for the cities, counties, and political subdivisions that use the State contract.</p>
<p><b>11.</b> RFP Section Reference: Section D.5. RFP Page Number: 43  Question: For the Fuel Sites, do you take WEX or Voyager cards?</p>	<p>No, Nebraska Game &amp; Parks fuel sites only accept MasterCard and Visa.</p>
<p><b>12.</b> RFP Section Reference: Section D.3. RFP Page Number: 41  Question: Do you charge a Service Fee or convenience fee outside of your relationship with Official Payments?</p>	<p>No, the State does not charge a service/convenience fee under the current credit card contract.</p>
<p><b>13.</b> RFP Section Reference: Section L.i. RFP Page Number: 39  Question: Is the invoicing of monthly bills negotiable?</p>	<p>No.</p>
<p><b>14.</b> Section I, Scope of the Request For Proposal, A. Schedule of Events, Page 1 - On the timeline that was provided, is it the State's expectation that the contractor start date to begin the transition of the services would be September 30<sup>th</sup>? What is your anticipated timeline for the implementation and transition completion</p>	<p>The contractor start date in the Schedule of Events is approximate (and subject to change), and is the date the contractor can start the implementation and testing. The actual go-live date would be midnight on July 1, 2015.</p>
<p><b>15.</b> Section IV, Project Description and Scope of Work, D. Scope of Work 1. Basic Requirements e. Same day availability of funds, Page 40 - there is reference to same day funds availability from when a transaction is processed. Should this say next business day funds availability?</p>	<p>Attachment A, Form A.2, item j under FR 2 asks the bidder to describe when funds are available after settlement. Form A.2, FR 6, items a-g, seek additional detail regarding the proposed solution's settlement timing.</p> <p>Same day funds availability refers to the settlement of the ACH credit into the State's settlement account. Funds shall be available to transfer on the same day.</p>