

# State of Nebraska - INVITATION TO BID CONTRACT

**Return to:**  
 State Purchasing Bureau  
 1526 K Street, Suite 130  
 Lincoln, Nebraska 68508  
 OR  
 P.O. Box 94847  
 Lincoln, NE 68509-4847  
 Telephone: 402-471-6500  
 Fax: 402-471-2089

<b>Date</b>	4/30/14	<b>Page</b>	1 of 5
<b>Solicitation Number</b>	4698 OF		
<b>Opening Date and Time</b>	05/19/14	2:00 pm	
<b>Buyer</b>	TERESA FLEMING (AS)		

**DESTINATION OF GOODS  
 MULTIPLE DELIVERY LOCATIONS  
 PLEASE REFER TO DOCUMENTATION  
 FOR DELIVERY ADDRESSES.**

\_\_\_\_\_ I hereby certify that I am a Resident disabled veteran or business located in a designated enterprise zone in accordance with Neb. Rev. Stat. §73-107 and wish to have preference, if applicable, considered in the award of this contract.

Contract to supply and deliver 16,000 Pound GVWR Tandem Axle Tilt Bed Utility Trailer to the State of Nebraska as per the attached specifications for a one (1) year period from date of award. The contract may be renewed for four (4) additional one (1) year periods when mutually agreeable to the vendor and the State of Nebraska. The State reserves the right to extend the period of this contract beyond the termination date when mutually agreeable to the vendor and the State of Nebraska.

The State may request that payment be made electronically instead of by state warrant. ACH/EFT Enrollment Form can be found at: <<http://www.das.state.ne.us/accounting/forms/achenrol.pdf>>

The Contractor is required and hereby agrees to use a federal immigration verification system to determine the work eligibility status of employees physically performing services within the State of Nebraska. A federal immigration verification system mean the electronic verification of the work authorization program authorized by the Illegal Immigration Reform and Responsibility Act of 1996, 8 U.S.C. 1324a, known as E-Verify Program, or an equivalent federal program designed by the United States Department of Homeland Security or other federal agency authorized to verify the work eligibility status of a newly hired employee.

The contractor, by signature to the Invitation to Bid, certifies that the contractor is not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded by any federal department or agency from participating in transactions (debarred). The contractor also agrees to include the above requirements in any and all subcontracts into which it enters. The contractor shall immediately notify the Department if, during the term of this contract, contractor becomes debarred. The Department may immediately terminate this contract by providing contractor written notice if contractor becomes debarred during the term of this contract.

If the Contractor is an individual or sole proprietorship, the following applies:

1. The Contractor must complete the United States Citizenship Attestation Form, available on the Department of Administrative Services website at: <[http://das.nebraska.gov/lb403/attestation\\_form.pdf](http://das.nebraska.gov/lb403/attestation_form.pdf)>
2. If the Contractor indicates on such attestation form that he or she is a qualified alien, the Contractor agrees to provide the US Citizenship and Immigration Services documentation require to verify the Contractor's lawful presence in the United States using the Systematic Alien Verification for Entitlements (SAVE) Program.
3. The Contractor understands and agrees that lawful presence in the United States is required and the Contractor may be disqualified or the contract terminated if such lawful presence cannot be verified as required by Neb. Rev. Stat. §4-108.

The contract resulting from the Invitation to Bid shall incorporate the following documents:

No Bid Respond: ( ) Remove From Class-Item OR ( ) Keep Active For Class-Item

**BIDDER MUST COMPLETE THE FOLLOWING**

DISCOUNT PAYMENT TERMS: \_\_\_\_\_ % \_\_\_\_\_ DAYS

By signing this Invitation to Bid, the bidder agrees to the "Standard Conditions and Terms of Bid Solicitation and Offer" and is committed to provide a drug free work place environment. Vendor will furnish the items requested within \_\_\_\_\_ days after receipt of order. Failure to enter Delivery Date may cause quotation to be REJECTED.

**Sign Here** \_\_\_\_\_  
 (Authorized Signature MANDATORY - MUST BE SIGNED IN INK)

Enter Contact Information Below

**VENDOR#** \_\_\_\_\_  
**VENDOR:** \_\_\_\_\_  
**Address:** \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

**Contact** \_\_\_\_\_  
**Telephone** \_\_\_\_\_  
**Facsimile** \_\_\_\_\_  
**Email** \_\_\_\_\_  
 \_\_\_\_\_

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1. Amendment to Contract Award with the most recent dated amendment having the highest priority;
2. Contract Award and any attached Addenda;
3. The signed Invitation to Bid form and the Contractor' s bid response;
4. Amendments to ITB and any Questions and Answers; and
5. The original ITB document and any Addenda.

These documents constitute the entirety of the contract.

Unless otherwise specifically stated in a contract amendment, in case of any conflict between the incorporated documents, the documents shall govern in the following order of preference with number one (1) receiving preference over all other documents and with each lower numbered document having preference over any higher numbered document: 1) Amendment to Contract Award with the most recent dated amendment having the highest priority, 2) Contract Award and any attached Addenda, 3) the signed Invitation to Bid form and the Contractor' s bid response, 4) Amendments to ITB and any Questions and Answers, 5) the original ITB document and any Addenda.

Any ambiguity in any provision of this contract which shall be discovered after its execution shall be resolved in accordance with the rules of contract interpretation as established in the State of Nebraska.

Once Invitations to Bid are opened they become the property of the State of Nebraska and will not be returned.

It is understood by the parties that in the State of Nebraska' s opinion, any limitation on the contractor' s liability is unconstitutional under the Nebraska State Constitution, Article XIII, Section III and that any limitation of liability shall not be binding on the State of Nebraska despite inclusion of such language in documents supplied by the contractor' s bid response.

State Statute 73-107 allows for a preference for a resident disabled veteran or business located in a designated enterprise zone. When a state contract is to be awarded to the lowest responsible bidder, a resident disabled veteran or a business located in a designated enterprise zone under the Enterprise Zone Act shall be allowed a preference over any other resident or nonresident bidder, if all other factors are equal.

Resident disabled veterans means any person (a) who resides in the State of Nebraska, who served in the United States Armed Forces, including any reserve component or the National Guard, who was discharged or otherwise separated with a characterization of honorable or general (under honorable conditions), and who possesses a disability rating letter issued by the United States Department of Veterans Affairs establishing a service-connected disability or a disability determination from the United States Department of Defense and (b)(i) who owns and controls a business or, in the case of a publicly owned business, more than fifty percent of the stock is owned by one or more persons described in subdivision (a) of this subsection and (ii) the management and daily business operations of the business are controlled by one or more persons described in subdivision(a) of this subsection. Any contract entered into without compliance with this section shall be null and void.

Therefore, if a resident disabled veteran or business located in a designated enterprise zone submits a bid in accordance with Neb. Rev. Stat. §73-107 and has checked " yes" requesting priority/preference to be considered in the award of this contract, the following will need to be submitted by the vendor within 10 business days of request:

- a. Documentation from the United States Armed Forces confirming service,
- b. Documentation of discharge or otherwise separated characterization of honorable or general (under honorable conditions),
- c. Disability rating letter issued by the United States Department of Veterans Affairs establishing a service-connected disability or a disability determination from the United States Department of Defense; and
- d. Documentation which shows ownership and control of a business or, in the case of a publicly owned business, more than fifty percent of the stock is owned by one or more persons described in subdivision (a) of this subsection; and the management and daily business operations of the business are controlled by one or more persons described in subdivision (a)

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of this subsection.

Failure to submit the requested documentation within 10 business days of notice will disqualify the bidder from consideration of the preference.

**IMPORTANT NOTICE:** Pursuant to § 84-602, all state contracts in effect as of January 1, 2014 will be posted to a public website beginning July 1, 2014. Any non-proprietary, non-copyrighted information or other information not specifically excluded by § 84-712.05 WILL BE POSTED FOR PUBLIC VIEWING.

(bl 04/24/14)

**A response to this Solicitation is subject to, but not limited to, the included Standard Conditions and Terms. PLEASE READ CAREFULLY!**

**IT IS THE RESPONSIBILITY OF THE BIDDER TO REFER TO STATE PURCHASING BUREAU'S WEB SITE FOR ALL INFORMATION RELEVANT TO THIS SOLICITATION TO INCLUDE ADDENDA AND/OR AMENDMENTS THAT MAY BE ISSUED PRIOR TO THE OPENING DATE.**

<http://www.das.state.ne.us/materiel/purchasing/purchasing.html>

Bid Tabulations are available on the internet at <http://www.das.state.ne.us/materiel/purchasing/bidtabs.htm>

This form is part of the specification package and must be signed and returned, along with all documents, by the opening date and time specified.

Any questions regarding this solicitation must be directed to State Purchasing Bureau, to the attention of the buyer. It is preferred that questions be sent via e-mail to [matpurch.dasmat@nebraska.gov](mailto:matpurch.dasmat@nebraska.gov). Questions may also be sent by facsimile to 402-471-2089. Refer to specification for additional information.

No facsimile or email solicitation responses will be accepted.

## INVITATION

Line	Description	Quantity	Unit of Measure	Unit Price	Extended Price
1	<b>16,000 POUND GVWR TANDEM AXLE                      TILT BED UTILITY TRAILER</b>  MAKE: _____  MODEL: _____	3.0000	EA	_____	_____
2	<b>SPARE WHEEL WITH TIRE MATCHING THOSE SUPPLIED IN SPECIFICATIONS</b>	3.0000	EA	_____	_____
3	<b>WINCH MOUNTING PLATFORM INSTALLED TO FRONT OF DECK LESS WINCH</b>	3.0000	EA	_____	_____
4	<b>2 5/16 INCH BALL HITCH IN LIEU OF PINTLE HITCH</b>	3.0000	EA	_____	_____

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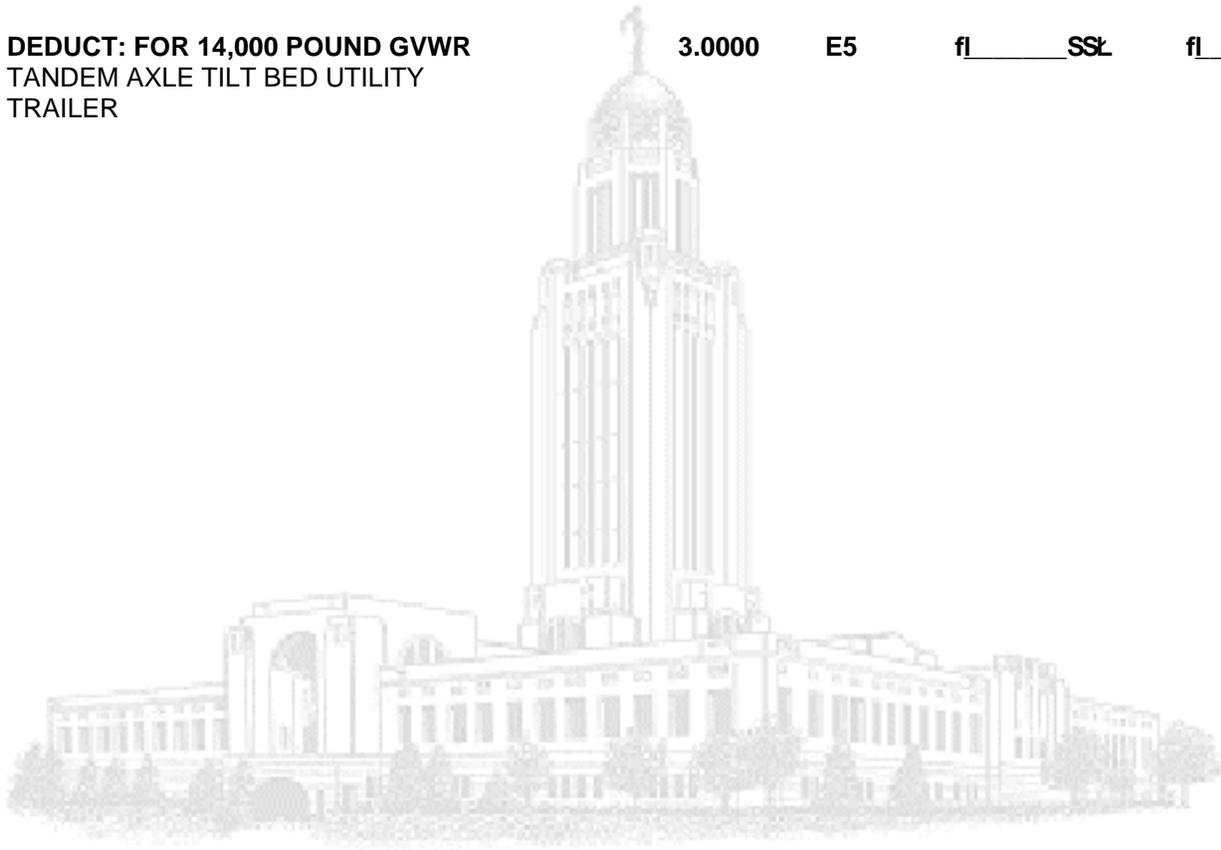
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## INVITATION

Line	Description	Quantity	Unit of Measure	Unit Price	Extended Price
5	WIRELESS REMOTE CONTROL FOR POWER TILT UNIT	3.0000	EA	_____	_____
6	DEDUCT: FOR 14,000 POUND GVWR TANDEM AXLE TILT BED UTILITY TRAILER	3.0000	E5	fl _____ SS	fl _____ Ł



## STANDARD CONDITIONS AND TERMS OF BID SOLICITATION AND OFFER Invitations to Bid and Contract Awards

It is the responsibility of the bidder to check the website for all information relevant to this solicitation to include addenda and/or amendments issued prior to the opening date. Website address: <http://www.das.state.ne.us/materiel/purchasing/purchasing.htm>

**SCOPE-** These standard conditions and terms of bid solicitation and acceptance apply in like force to this inquiry and to any subsequent contract resulting therefrom.

**PRICES-** Prices quoted shall be net, including transportation and delivery charges fully prepaid by the bidder, F.O.B. destination named in the Invitation to Bid. No additional charges will be allowed for packing, packages or partial delivery costs. When an arithmetic error has been made in the extended total, the unit price will govern.

**EXECUTION-** Bids must be signed in ink by the bidder on the State of Nebraska's Invitation to Bid form. All bids must be typewritten or in ink on the State of Nebraska's Invitation to Bid form. Erasures and alterations must be initialed by the bidder in ink. No telephone or voice bids will be accepted. Failure to comply with these provisions may result in the rejection of the bid.

**FACSIMILE DOCUMENTS-** The State Purchasing Bureau will only accept facsimile responses to Invitations to Bid on bids under \$25,000 and up to ten (10) pages. However, two party sealed bids containing facsimile pages are acceptable. No direct facsimile solicitation responses will be accepted for a commodity contract.

**VALID BID TIME-** Bids shall be firm for a minimum of sixty (60) calendar days after the opening date, unless otherwise stipulated by either party in the Invitation to Bid.

**DISCOUNTS-** Prices quoted shall be inclusive of ALL trade discounts. Cash discount terms of less than thirty (30) days will not be considered as part of the bid. Cash discount periods will be computed from the date of receipt of a properly executed claim voucher or the date of completion of delivery of all items in a satisfactory condition, whichever is later.

**PAYMENT-** Payment will be made by the responsible agency in conjunction with the State of Nebraska Prompt Payment Act 81-2401 through 2408. The State may request that payment be made electronically instead of by state warrant.

**COLLUSIVE BIDDING-** The bidder guarantees that the prices quoted have been arrived at without collusion with other eligible bidders and without effort to preclude the State of Nebraska from obtaining the lowest possible competitive price.

**LUMP SUM OR ALL OR NONE BIDS-** The State reserves the right to purchase item-by-item, by groups or as a total when the State may benefit by so doing. Bidders may submit a bid on an "all or none" or "lump sum" basis but should also submit a bid on an item-by-item basis. The term "all or none" means a conditional bid which requires the purchase of all items on which bids are offered and bidder declines to accept award on individual items; a "lump sum" bid is one in which the bidder offers a lower price than the sum of the individual bids if all items are purchased but agrees to deliver individual items at the prices quoted.

**SPECIFICATIONS-** Any manufacturer's names, trade names, brand names, information and/or catalog numbers listed in a specification are for reference and not intended to limit competition, but will be used as the standard by which equivalent material offered will be judged. The State Purchasing Director will be the sole judge of equivalency. The bidder may offer any brand which meets or exceeds the specification. When a specific product is required, the Invitation to Bid will so state. Any item bid is to be the latest current model under standard production at the time of order. No used or refurbished equipment will be accepted, unless otherwise stated.

**ALTERNATE/EQUIVALENT BIDS-** Bidder may offer bids which are at variance from the express specifications of the Invitation to Bid. The State reserves the right to consider and accept such bids if, in the judgement of the State Purchasing Director, the bid will result in goods and/or services equivalent to or better than those which would be supplied in the original bid specifications. Bidders must indicate on the Invitation to Bid the manufacturer's name, number and shall submit with their bid, sketches, descriptive literature and/or complete specifications. Reference to literature submitted with a previous bid will not satisfy this provision. Bids which do not comply with these requirements are subject to rejection. In the absence of any stated deviation or exception, the bid will be accepted as in strict compliance with all terms, conditions and specifications, and the bidder shall be held liable therefore.

**SAMPLES-** When requested, samples shall be furnished at the bidders expense prior to the opening of the bid, unless otherwise specified. Each sample must be labeled clearly and identify the bidders name, the Invitation to Bid number and the item number. Samples submitted must be representative of the commodities or equipment which would be delivered if awarded the bid. The State of Nebraska reserves the right to request samples even though this may not have been set forth in the Invitation to Bid. Samples not destroyed in testing will be returned at bidders expense, if requested, or will be donated to a public institution.

**RECYCLING-** Preference will be given to items which are manufactured or produced from recycled material or which can be readily reused or recycled after their normal use as per State Statute Section 81-15,159.

**LATE BIDS-** All bids will be time and date stamped upon receipt by the State Purchasing Bureau, and this shall be the official time and date of receipt. Bids received after the time of the bid opening will be considered late bids and will be returned to the bidder unopened. The State Purchasing Bureau is not responsible for late bids or lost requests due to mail service inadequacies, traffic or other similar reasons.

**BID OPENING-** Openings shall be public on the date and time specified on the Invitation to Bid form. It is the bidder's responsibility to assure the bid is delivered at the designated date, time and place of the bid opening. Telephone bids are not acceptable. A bid may not be altered after opening of the bids.

**NO BID-** If not submitting a bid, respond by returning the Invitation to Bid form explaining the reason in the space provided. Failure to respond to an Invitation to Bid may be cause for the removal of the bidder's name from the mailing list. NOTE: To qualify as a respondent, bidder must submit a "NO BID" and it must be received no later than the stated bid opening date and time.

**AWARD-** All purchases, leases, or contracts which are based on competitive bids will be awarded to the lowest responsible bidder, determined according to the provisions of State Statute Section 81-161, R.R.S. 1943. The State reserves the right to reject any or all bids, wholly or in part and to waive any deviations or errors that are not material, do not invalidate the legitimacy of the bid and do not improve the bidders competitive position. All awards will be made in a manner deemed in the best interest of the State.

**BID TABULATIONS-** Tabulations will be furnished upon written request. A self-addressed, stamped envelope which must include the agency and solicitation number must be enclosed. Bid tabulations will not be provided by telephone or facsimile. Bid files may be examined during normal working hours by appointment. Bid tabulations are available on the website at: <http://www.das.state.ne.us/materiel/purchasing/bidtabs.htm>

**PERFORMANCE AND DEFAULT-** The State reserves the right to require a performance bond from the successful bidder, as provided by law, without expense to the State. Otherwise, in case of default of the contractor, the State may procure the articles from other sources and hold the contractor responsible for any excess cost occasioned thereby.

**IN-STATE PREFERENCE-** A resident bidder shall be allowed a preference against a nonresident from a state which gives or requires a preference to bidders from that state. The preference shall be equal to the preference given or required by the state of the nonresident bidders. Where the lowest responsible bid from a resident bidder is equal in all respects to one from a nonresident bidder from a state which has no preference law, the resident bidder shall be awarded the contract.

**NONDISCRIMINATION-** The Nebraska Fair Employment Practice Act prohibits contractors of the State of Nebraska, and their subcontractors, from discriminating against any employee or applicant for employment, to be employed in the performance of such contracts, with respect to hire, tenure, terms, conditions or privileges of employment because of race, color, religion, sex, disability, or national origin. (State Statute Sections 48-1101 through 48-1125) The bidder guarantees compliance with the Nebraska Fair Employment Practice Act, and breach of this provision shall be regarded as a material breach of contract. The contractor shall insert a similar provision in all subcontracts for services to be covered by any contract resulting from this Invitation to Bid.

**TAXES-** Purchases made by the State of Nebraska are exempt from the payment of Federal Excise Taxes, and exemption certificates will be furnished on request. State and local taxes are exempt by State Statute Section 77-2704 (l) (m) R.R.S. 1943 and must not be included in the bid prices. Exemption by statute precludes the furnishing of State exemption certificates.

**DRUG POLICY -** Bidder certifies that it maintains a drug free work place environment to ensure worker safety and workplace integrity. Contractor agrees to provide a copy of its drug free workplace policy at any time upon request by the State.

**GRIEVANCE AND PROTEST-** Grievance and protest procedure is available by contacting the buyer. Protest must be filed within ten (10) days of award.

**NE ACCESS TECHNOLOGY STANDARDS-** Vendor agrees to ensure compliance with Nebraska Access Technology Standards. See website at: <http://www.nitc.state.ne.us/standards/accessibility/>

**STATE OF NEBRASKA  
STATE PURCHASING BUREAU**

**SCHEDULE OF EVENTS**

The State expects to adhere to the tentative procurement schedule shown below. It should be noted, however, that some dates are approximate and subject to change.

	<b>ACTIVITY</b>	<b>DATE/TIME</b>
1	Release Invitation to Bid	April 30, 2014
2	Last Day to Submit Written Questions	May 8, 2014
3	State Responds to Written Questions Through an Addendum to be posted to the internet at: <a href="http://www.das.state.ne.us/materiel/purchasing/rfp.htm">http://www.das.state.ne.us/materiel/purchasing/rfp.htm</a>	May 12, 2014
4	Bid Opening Location: State Purchasing Bureau 1526 K Street, Suite 130 Lincoln, NE 68508	May 19, 2014 2:00 p.m. Central Time

**WRITTEN QUESTIONS AND ANSWERS**

Any explanation desired by a bidder regarding the meaning or interpretation of any Invitation to Bid provision must be submitted in writing to the State Purchasing Bureau and clearly marked "ITB Number 4698 OF; 16,000 Pound GVWR Tandem Axle Tilt Bed Utility Trailer". It is preferred that questions be sent via e-mail to [as.materielpurchasing@nebraska.gov](mailto:as.materielpurchasing@nebraska.gov) Questions may also be sent by facsimile to 402-471-2089, but must include a cover sheet clearly indicating that the transmission is to the attention of Teresa Fleming, showing the total number of pages transmitted, and clearly marked "ITB Number 4698 OF; 16,000 Pound GVWR Tandem Axle Tilt Bed Utility Trailer".

**Written answers will be provided through an addendum to be posted on the internet at <http://www.das.state.ne.us/materiel/purchasing/rfp.htm> on or before the date shown in the Schedule of Events.**

**STATE OF NEBRASKA  
DEPARTMENT OF ROADS**

**Terms and Conditions for 16,000 Pound GVWR Tandem  
Axle Tilt Bed Utility Trailer  
4698 OF**

T05-14

EAMS-T05

**SCOPE**

THE **16,000 Pound GVWR Tandem Axle Tilt Bed Utility Trailer** SHALL BE THE LATEST CURRENT MODEL OF PROVEN PERFORMANCE AND UNDER STANDARD PRODUCTION BY THE MANUFACTURER AND IS TO BE OF STANDARD DESIGN, COMPLETE AS REGULARLY ADVERTISED AND MARKETED INCLUDING ALL SPECIFIED ACCESSORIES, TOOLS AND SPECIAL FEATURES. All necessary parts for satisfactory operation of the equipment whether or not they may be specifically mentioned below. Complete detailed specifications and advertising data sheets with cuts or photographs should be attached to the invitation to bid on the IDENTICAL equipment proposed. ANY INFORMATION NECESSARY TO SHOW COMPLIANCE WITH THESE SPECIFICATIONS, IN ADDITION TO INFORMATION GIVEN ON ADVERTISING DATA SHEETS, SHOULD BE SUPPLIED IN WRITING AND ATTACHED TO THE BID DOCUMENT. The **16,000 Pound GVWR Tandem Axle Tilt Bed Utility Trailer** must meet or exceed the following requirements.

**PERIOD OF CONTRACT**

Contract to supply and deliver **16,000 Pound GVWR Tandem Axle Tilt Bed Utility Trailer** to the State of Nebraska as per the attached specifications and terms and conditions for a one (1) year period beginning from date of contract award with the option to renew for four (4) additional one (1) year periods when mutually agreeable with the vendor and the State of Nebraska. The State reserves the right to extend the period of this contract beyond the termination date when mutually agreeable to the vendor and the State of Nebraska.

**RIGHTS**

The State reserves the right to waive technicalities; reject any or all bids, wholly or in part; and to waive any deviations or errors that are not material, do not invalidate the legitimacy of the bid, and do not improve the bidder's competitive position. This contract may be awarded item-by-item, group of items, or total, to best serve the interest of the State of Nebraska. The State of Nebraska will be the sole judge of equivalence and any decision will be final. All awards will be made in a manner deemed in the best interest of the State.

**POLITICAL SUB-DIVISIONS**

Contract supplier or suppliers may honor pricing and extend the contract to political sub-divisions, cities and counties. Terms and conditions of the contract must be met by political sub-divisions, cities and counties. Under no circumstances shall the State of Nebraska be contractually obligated or liable for any purchases by political sub-divisions, cities or counties.

**SECRETARY OF STATE**

Contract or purchase order awards may be limited to bidders authorized to transact business in the State of Nebraska. All awarded bidders are expected to comply with all Nebraska Secretary of State registration requirements. It is the responsibility of the bidder to comply with any registration requirements pertaining to types of business entities (e.g. person, partnership, foreign or domestic limited liability company, association, or foreign or domestic corporation or other type of business entity). The bidder who is the expected recipient of an award recommendation will be required to certify that it has so complied and produce a true and exact copy of its current (dated within 90 days), valid Certificate of Good Standing or Letter of Good Standing; or in the case registration is not required, to provide, in writing, the reason as to why none is required. This must be accomplished prior to the award of the contract or purchase order. Further, all bidders shall comply with any and all other applicable Nebraska statutes regarding transacting business in the State of Nebraska. In order to expedite the award process, bidders are encouraged to submit their valid Certificate of Good Standing or Letter of Good Standing with their bid.

T05-14

**AWARD**

All purchases, leases, or contracts which are based on competitive bids will be awarded to the lowest responsible bidder, determined according to the provision of State Statute Section 81-161, R.R.S 1943. The State reserves the right to reject any or all bids, wholly or in part and to waive any deviations or errors that are not material, do not invalidate the legitimacy of the bid and do not improve the bidder's competitive position. All awards will be made in a manner deemed in the best interest of the State.

**NON-COMPLIANCE STATEMENT**

Read these specifications carefully. Any and all exceptions to these specifications must be written on or attached to quotation request. Any non-compliance may void your bid. Non-compliance to any single specification may void your bid.

It is the responsibility of Bidders to obtain information and clarifications as provided below. The State of Nebraska is not responsible for any erroneous or incomplete understandings or wrongful interpretations of this Invitation to Bid by any Bidder.

No interpretation related to the meaning of bid specifications or other pre-bid documents will be made orally to any Bidder by the State of Nebraska. Any request for bid interpretation must be put in writing and faxed by the Bidder to: the State Purchasing Bureau, Fax (402) 471-2089 or e-mailed to AS Materiel Purchasing [as.materielpurchasing@nebraska.gov](mailto:as.materielpurchasing@nebraska.gov) by the last day to submit written questions that is specified in the Schedule of Events. (Inquiries received after the last day to submit written questions may not be addressed).

**SUBSTITUTIONS**

The vendor will not substitute any item that has been awarded without prior approval of State Purchasing Bureau.

**CUSTOMER SERVICE**

The vendor shall list the name, phone number and e-mail address of the customer service representative who will be assigned to service the State of Nebraska's account:

Customer Service Rep: \_\_\_\_\_

Phone Number: \_\_\_\_\_

Email Address: \_\_\_\_\_

**ESTIMATED USAGE**

Quantities shown are estimated only and are not to be construed as firm quantities. The State of Nebraska reserves the right to increase or decrease any quantities shown. The 16,000 Pound GVWR Tandem Axle Tilt Bed Utility Trailer will be ordered on an as-needed basis with no minimum order requirements.

**REVISIONS**

In the event any product is discontinued or replaced with a newer version during the contract period, the State of Nebraska reserves the right to amend this contract to include the new product.

**AMENDMENT**

This Contract may be amended at any time in writing upon the agreement of both parties.

**TERMINATION**

This contract may be terminated at any time upon the mutual consent of the parties, or by the State of Nebraska with or without cause and/or consent upon thirty (30) days written notice.

**ORDERS/INVOICES**

The ordering entity will submit their orders directly to the contractor on an as needed basis, using their own standard purchase order form. Orders may be placed by phone, fax, mail, or Internet (if available). All orders must be assigned a purchase order number, and the purchase order must be referenced on the invoice. All invoices are to be sent to the address shown on the purchase order.

T05-14

**BREACH OF CONTRACT**

Failure to conform to the Specifications and Terms and Conditions constitutes a breach of this contract, and the State may reject the entire order or any part thereof and may recover the expenses and/or damages of such breach. The State of Nebraska may, also at its discretion, terminate the contract immediately upon written notice to the contractor and/or pay the contractor only for such performance as has been properly completed and is of use to the State and contract for provision of the services required to complete this contract and hold the contractor liable for all expenses incurred in such additional contract over and above the total cost of performance. This provision shall not preclude the pursuit of other remedies for breach of contract as allowable by law.

**DELIVERY**

Delivery is to be between 9:00 AM and 3:00 PM (CST), Monday through Friday (excluding State holidays and/or as otherwise directed).

The Department of Roads requires 24-hour advance notice of delivery to Fleet Management at (402) 479-4319 or 4323. Deliveries must be clearly marked with the purchase order number. If delays in delivery are anticipated, the contractor will immediately notify the buyer at the Department of Roads of the expected delivery date. The order may be canceled if the delivery date is unsatisfactory, and the State may procure item(s) from other sources and the contractor may be held responsible for any/all excess cost. Deliveries quoted beyond 60 days may be an award consideration.

At the time of delivery, a designated State of Nebraska employee will sign the "invoice/packing slip". This signature will only indicate that the order has been received and that the items actually delivered agree with the delivery invoice. This signature does not indicate all items were received in good condition and/or that there is not possible hidden damage. Deliveries must be clearly marked with the purchase order number.

**Units are to be bid F.O.B. Destination for delivery at 5001 South 14<sup>th</sup> Street, Lincoln, Nebraska.**

## Specifications for 16,000 Pound GVWR Tandem Axle Tilt Bed Utility Trailer 4698 OF

**BIDDER INSTRUCTIONS** Bidder must respond to each of the following statements. Specifications listed are minimum conditions that must be met in order for a bidder to qualify for the award. A "YES" response means the bidder guarantees they can meet this condition. A "NO" response means the bidder cannot meet this condition and will not be considered. "NO & PROVIDE ALTERNATIVE" responses should be used only with a narrative response in the NOTES/COMMENTS section explaining in detail any deviation from the bidder's ability to meet the condition, and an explanation of how this would be determined to be an acceptable alternative to meeting the condition. Alternatives must be detailed in such a way that allows such deviations to be fully evaluated. The State of Nebraska shall determine at its sole discretion whether or not the vendor's alternative is an acceptable alternative.

YES	NO	NO & PROVIDE ALTERNATIVE	1. QUALITY
			Product quality must meet specifications and be consistent for the term of the contract. A guarantee of satisfactory performance by the supplier and meeting delivery dates are considered to be an integral part of the purchase contract resulting from this bid invitation. All materials must be of first quality, under standard production by the manufacturer and be of standard design, complete as regularly advertised and marketed and be of proven performance. Products are to be fully guaranteed and may be returned for full credit or replacement (at the State's option) for any reason and for the duration of the contract with no additional charges for shipping or restocking.
NOTES/COMMENTS: _____			
_____			
_____			

YES	NO	NO & PROVIDE ALTERNATIVE	2. PRICE
			Price quoted shall be unit price and shall be firm for <b>ninety (90)</b> days from date of an award and are to be net; including transportation and delivery charges fully prepaid by the bidder F.O.B. Destination as specified. No additional charges will be allowed for packing, handling, fuel surcharge, or partial delivery costs. Any request for an increase must be submitted in writing to the State Purchasing Bureau a minimum of 30 days prior to proposed effective date of increase, and must show cause and be accompanied by supporting documentation (such as notification letter from manufacturer). Further documentation may be required by the State, to authenticate the increase (such as manufacturer invoices). Failure to supply any requested supporting documentation may be grounds to cancel the contract. The State further reserves the right to reject any proposed price increase(s), cancel the contract and re-bid if determined to be in the best interest of the State. The State will be given full proportionate benefit of any decrease for the term of the contract. No price increases are to be billed to any State Agencies without prior written approval by the State Purchasing Bureau.
NOTES/COMMENTS: _____			
_____			
_____			

YES	NO	NO & PROVIDE ALTERNATIVE	3. CAPACITY
			A. Minimum 16,000 pound GVWR at 55 MPH.
			B. Axle capacity must have two (2) of a minimum 8,000 pounds each, 8 bolt on 6.5 inch greased hubs.
			C. Overall length of trailer with tongue shall not exceed 25 feet.
NOTES/COMMENTS: _____			
_____			

YES	NO	NO & PROVIDE ALTERNATIVE	4. CHASSIS
			A. Frame shall be made from structural channel or I-beam steel.
			B. Cross members shall be minimum three (3) inch formed C-channels or four (4) inch I-beam.
			C. Slag to be chipped from welds prior to painting.
			D. Minimum of five (5) stake pockets and rub rail to be furnished on each side.
			E. Minimum of four (4) D-Ring style tie downs on each side required. To be spaced as equally as possible front to rear.
			F. Leaf slipper type spring suspension required, minimum 4,000 pound with equalizer.
			G. Non-tilting tongue, extending to rear hanger.
			H. Hitch shall be heavy duty pintle eye type.
			1. Minimum three-inch ID pintle eye required.
			2. Adjustable hitch height required to be 14 to 24 inches with trailer level.
			3. Minimum 12,000 pound rated drop-leg jack of screw crank type required located between tongue members.
			I. Safety chains required.
			1. Chains to conform to latest SAE J697A standards.
			2. Having breaking strength of each chain of minimum of GVWR.
			3. Have spring-device hasp hooks.
			4. Hitch safety chains shall extend a minimum of 18 inches from the coupler.
			J. Front bulkhead is required.
			K. Unit to have ICC approved red and white reflective tape and license plate holder
NOTES/COMMENTS: _____			
_____			
_____			

YES	NO	NO & PROVIDE ALTERNATIVE	<b>5. PLATFORM DECK</b>
			A. Shall be length of 20 feet, width including rub rail of approximately 102 inches.
			B. Deck will be over the wheel design and have approximately 35 inch height.
			C. Nominal two (2) inch by eight (8) inch, ACQ-treated wood floor is required.
			D. Deck power tilt system shall be an independent 12 volt electric over hydraulic unit with battery.
			E. Tilting system shall be deck pivot with positive lock and shocks.
			F. Loading angle of deck shall be no greater than 16 degrees.
			G. Priming and painting of metal is preferred before planks are installed.
<b>NOTES/COMMENTS:</b> _____ _____ _____			

YES	NO	NO & PROVIDE ALTERNATIVE	<b>6. TIRES AND WHEELS</b>
			A. Wheels shall be steel disc type to fit tires and adequate capacity for trailer GVWR.
			B. Tubeless, steel-belted radial tires required of appropriate size and capacity for trailer GVWR.
			1. Tires should be Bridgestone, Goodyear, BF Goodrich, Michelin, Firestone, General, Carlisle, Continental, Hercules, Titan/Dico and to carry said brand name. Other brands may be acceptable if brand normally supplied by manufacturer is not listed. Please include tire manufacturer and all tire information, dealers and warranty information. Please state the following:  Tire Mfg./Brand: _____  Tire Size: _____  Load Range: _____
<b>NOTES/COMMENTS:</b> _____ _____ _____			

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YES	NO	NO & PROVIDE ALTERNATIVE	7. BRAKES
			A. Minimum 12 inch x 2-inch brakes on both axles with safety breakaway.
			B. Each axle <b>shall be</b> wired to an individual circuit breaker. Circuit breakers may be dealer installed.
			C. A 12-volt break away safety switch with necessary electrical wiring shall be included at front of tongue.
			D. Brake system shall be D.O.T. compliant for the State of Nebraska.
NOTES/COMMENTS: _____			
_____			

YES	NO	NO & PROVIDE ALTERNATIVE	8. ELECTRICAL
			A. Full DOT lighting
			B. All main truck trailer lights shall be LED and shall be Petersen, Grote or Truck-Lite brand or trailer's OEM performance proven equivalent and standard brand of lighting.
			1. Wiring harness to be of a compatible brand with the lights being used by trailer manufacturer.
			2. All necessary 12-volt lights including turn signals are to conform to Federal requirements and are to be recessed type.
			C. 7-way round pin ATA electrical plug in is required. (see attached drawing.
			1. Trailer electrical plug harness shall extend a minimum 18 inches past the hitch coupler.
			D. Wiring loom enclosed in steel tubing or split nylon loom, securely attached.
			E. All bare wire to bare wire electrical connections shall be properly soldered and weather sealed with heat shrink tubing.
NOTES/COMMENTS: _____			
_____			

ES	NO	NO & PROVIDE ALTERNATIVE	<b>9. MISCELLANEOUS</b>
			A. The bidders will submit with their bid a list of any special tools they will furnish with each trailer.
			B. Dealer's decals, stickers or other signs shall not be affixed to units; manufacturer's nameplates, stampings and other similar signs are acceptable.
			C. Dealer's pre-delivery service required.
			D. Color – Manufacturer's standard yellow or black color. Yellow is preferred. Primer is required.  Please state color being furnished. _____
			1. Manufacturer's recommended undercoating required.
			E. Prior to the awarding of, or entering into any agreement or contract, it shall be the responsibility of the manufacturer and/or the successful bidder to warrant to the State of Nebraska, in writing, that it has factory authorized dealers in the State of Nebraska who will provide warranty/service and repair work without undue delay.  Please list location(s) of facility: _____ _____ _____
			F. A <b>SIGNED CERTIFIED ENGINEER'S DRAWING</b> on the trailer being bid must be furnished before an award is made.
			G. Manufacturer to have a minimum \$1,000,000.00 Product Liability Insurance Policy and proof of policy <b>will be furnished</b> before award is made.
NOTES/COMMENTS: _____ _____			

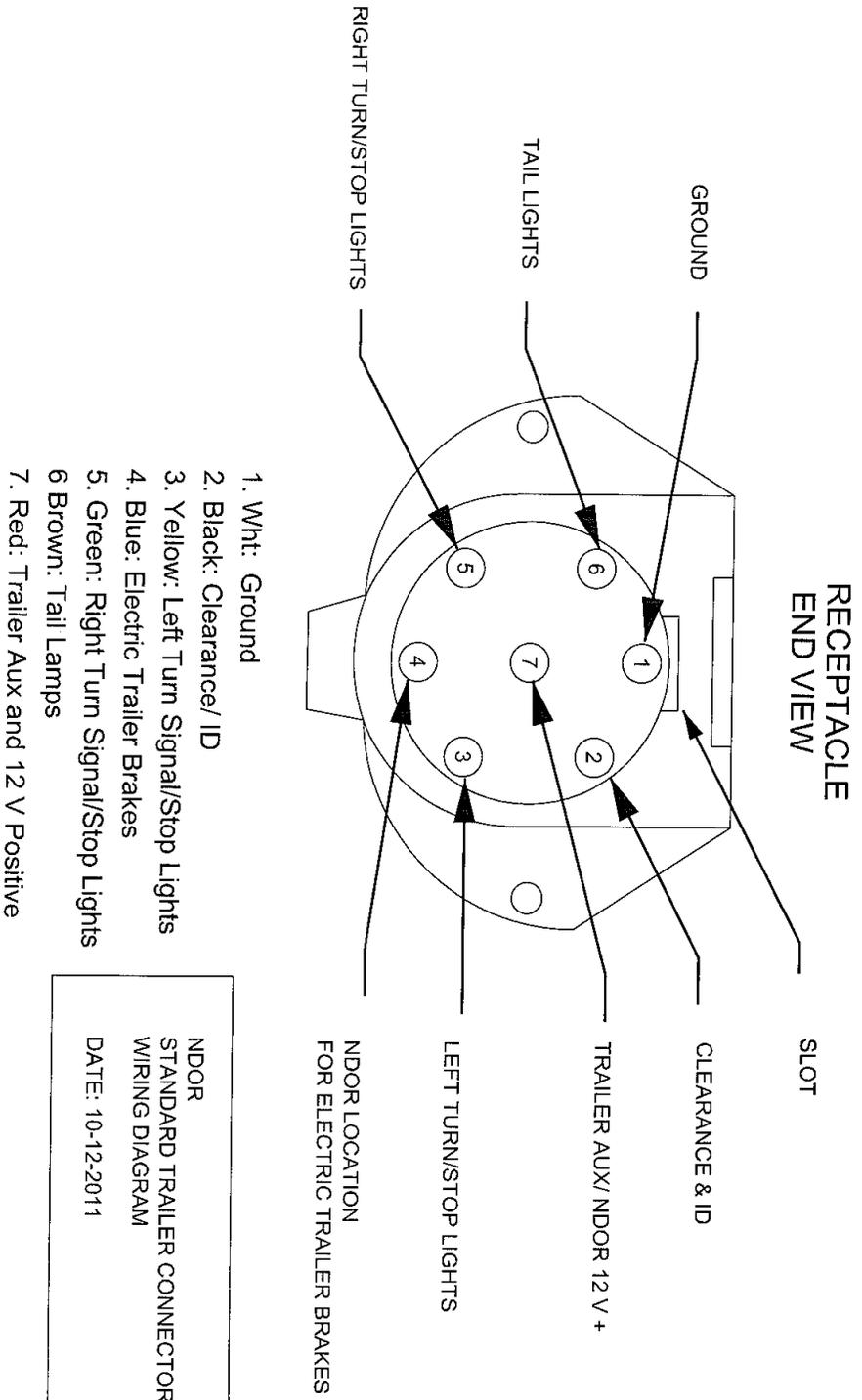
YES	NO	NO & PROVIDE ALTERNATIVE	<b>10. WARRANTY</b>
			A. Manufacturer's usual warranty shall apply, and shall be in effect for a minimum of <b>one</b> (1) year from the date the equipment is placed in service by Department of Roads.
			1. If manufacturer's warranty is less than one (1) year then dealer/vendor must warrant the unit for remaining time.
			B. Bidder should supply warranty information with proposal.
NOTES/COMMENTS: _____ _____			

YES	NO	NO & PROVIDE ALTERNATIVE	<b>11. MANUALS</b>
			A. Owners/Operator's informational packet must accompany each unit when delivered.
			1. Packet to include any repair/maintenance information available from manufacturer.
			B. Unit to be delivered with equipment parts manual or listing to include axle manufacturer/model, OEM light number, and any other available information.
			C. Owners/Operator's informational packet must be furnished prior to payment and delivered to Fleet Management. Failure to deliver all manuals that are ordered my result in non-payment of ten percent (10%) of purchase order total until all manuals are received.
<p><b>NOTES/COMMENTS:</b> _____</p> <p>_____</p>			

YES	NO	NO & PROVIDE ALTERNATIVE	<b>12. SPECIFICATION FORM(S)</b>
			A. Specification form(s) will be supplied by Department of Roads to the awarded contractor after a purchase order has been issued. The awarded contractor will be required to complete specification form to the fullest extent possible for each unit and must accompany each unit when delivered.
			B. If vendor does not properly complete form for each unit, a sum of \$250.00 per unit will be deducted from purchase order total.
<p><b>NOTES/COMMENTS:</b> _____</p> <p>_____</p>			

YES	NO	NO & PROVIDE ALTERNATIVE	<p align="center"><b>13. SECRETARY OF STATE REGISTRATION REQUIREMENTS</b></p> <p>*Prior to contract award and/or upon request of SPB, potential award recipient(s) will be asked to certify compliance with Nebraska Secretary of State Registration by providing a true and exact copy of current (dated within 90 days) valid Certificate of Good Standing or Letter of Good Standing.</p>
			<p>A. Bidder is a SOLE PROPRIETORSHIP (in which case, no Letter of Good Standing/Certificate of Good Standing is required)</p>
			<p>B. Bidder is a GENERAL PARTNERSHIP (in which case, no Letter of Good Standing/Certificate of Good Standing is required)</p>
			<p>C. Bidder is a FOREIGN or DOMESTIC CORPORATION or BUSINESS and a copy of current Letter of Good Standing/Certificate of Good Standing from the Nebraska Secretary of State <b>is provided</b> within bid submission documents.</p>
			<p>D. Bidder is a FOREIGN or DOMESTIC CORPORATION or BUSINESS and a copy of current Letter of Good Standing/Certificate of Good Standing from the Nebraska Secretary of State <b>will be provided</b> in a timely manner upon request prior to award.</p>
<p>NOTES/COMMENTS: _____</p> <p>_____</p>			

**END OF SPECIFICATIONS - See below for plug diagram**



NDOR  
STANDARD TRAILER CONNECTOR  
W/RING DIAGRAM  
DATE: 10-12-2011