

ADDENDUM ONE

DATE: October 17, 2013

TO: All Vendors

FROM: Nancy Storant/Michelle Musick, Buyers
 State Purchasing Bureau

RE: Questions and Answers for RFP Number 4528Z1
 to be opened November 13, 2013 2:00 P.M. Central Time

Following are the questions submitted and answers provided for the above mentioned Request For Proposal. The questions and answers are to be considered as part of the Request For Proposal.

QUESTIONS	ANSWERS
1. Is the captioning required to be done on-site or can it be done remotely?	Remotely.
2. Does the Legislative chamber have a PA system that could be used to pick-up the audio feed for remote captioning?	No, audio from the Legislative Chamber will be fed into a phone hybrid that the captioner will dial into.
3. Who is the current provider of these services?	Caption Solutions.
4. What is the current hourly AND minute rate?	The hourly rate is \$105.00 per hour, there is no per minute rate.
5. What is the model name/number of NET's current captioning encoder?	Current encoders are Evertz HD Caption Encoders model HD 9084.

QUESTIONS	ANSWERS
<p>6. In previous legislative experience, the person responsible for booking events was able to estimate and end time in advance of captioning. As an example, during budget sessions we were told captioning, which normally ended by 5-6pm, would run at least until midnight. Will our contact at the legislature provide the same guidance, or will we be required to schedule captioners on standby well after the “normal” end time of each meeting.</p>	<p>The Legislature sends out an agenda for the next day sometime in the afternoon. There is no control of how long they work each day. Some days they meet for a very short time even though the agenda lists many items. Other days they meet late into the evening. If there will be any changes, the contractor will be notified by the State.</p>
<p>7. We understand the cost proposal is to be “firm fixed price” – is that for the entire contract per year, or will you accept per-hour costs based on actual and stand-by captioning?</p>	<p>The cost proposal is a fixed price for the entire contract including any renewals or extensions. Yes, the contractor may bill/invoice for actual and stand-by time at the contracted price.</p>
<p>8. Is the Legislature currently captioning? If yes, who is your vendor?</p>	<p>No, the Legislature has not previously done any real-time closed captioning.</p>
<p>9. Can you share your current rates? What does the State of Nebraska currently pay for real-time captioning services?</p>	<p>See response to Question #4.</p>
<p>10. Regarding the edited transcript of the live captions, will you provide video? What are the specs/deliverables and what is the process for that? Also, can you please expand on what you mean by “Optional Edited transcripts must be billed at a rate no greater than amount on Cost Proposal per program minute.”</p>	<p>No, the video will not be provided for the edited transcripts.</p> <p>The specs/deliverables would be a text or doc file.</p> <p>Edited transcripts means that the person who captioned the program goes through the file and cleans up any misspelled words and checks for accuracy of transcript. This cost is to be no more than the contracted cost. For example, if the process to provide an edited transcript takes 30 minutes, no more than ½ hour can be billed for the work.</p>
<p>11. Can we have access to the list of bidders for this RFP?</p>	<p>This solicitation does not require an Intent to Bid response; therefore the State does not have a list of bidders. The list of respondents will be posted after the bid has opened.</p>
<p>12. Who is your current captioning vendor?</p>	<p>See response to Question #3.</p>
<p>13. I also wanted to ensure that this RFP is <i>not</i> for small business set-aside.</p>	<p>No, the State does not have a preference law for small businesses.</p>