

ADDENDUM THREE

DATE: October 23, 2013

TO: All Vendors

FROM: Michelle Musick/Nancy Storant, Buyers
State Purchasing Bureau

RE: Second Round Questions and Answers for RFP Number 4479Z1
to be opened November 12, 2013 2:00 P.M. Central Time

Notice to Bidders: Department of Administrative Services, Materiel Division, State Purchasing is moving November 4 through 15. Effective Monday, November 18, 2013, all bid/proposal openings will be held at our new location, 1526 K Street, Suite 130, Lincoln, NE.

Form C, Calls for Service, CS-1 (page 98) is hereby amended to read, "The RMS should enable appropriate personnel to access Call for Service data from NSP CAD in a clear and concise format, using straight-forward search criteria, by evaluating one or many of the CAD Calls for Service data elements, and the ability to search CAD information within RMS."

Following are the questions submitted and answers provided for the above mentioned Request For Proposal. The questions and answers are to be considered as part of the Request For Proposal.

QUESTIONS	ANSWERS
<p>1. This document constitutes a request for sealed proposals from prospective bidders for the acquisition of software and support services for a Records Management System (RMS) and, Data Migration from current systems, with the option of purchasing a Computer-Aided Dispatching system (CAD). Question: Nebraska State Patrol is only requesting Software and Services; no hardware is to be proposed by vendors?</p>	<p>Hardware should be included in the proposal if it is a necessary component of the proposed solution, outside of a virtual environment.</p>

QUESTIONS	ANSWERS
<p>2. DATA ENVIRONMENT NSP currently maintains RMS-related data in four (4) systems: Question: Can sample data be provided for each of the four systems being considered for data migration?</p>	<p>No, NSP does not maintain sample data for each system.</p>
<p>3. The RFP calls for Bidder's responses to be initialized. Does the State Purchasing Bureau require initializing by ink or would typed initials be OK for each one of the required responses?</p>	<p>The State will accept either initializing by ink or typed initials for each of the items under Section III. Terms and Conditions.</p>
<p>4. The first part of Form C, Requirements and Bidder Technical Response, allows for three response choices. The third choice states: " _____ Reject (Initial), describe alternative in Row # _____ of RFP Response Tables." Would the State Purchasing Bureau provide "RFP Response Tables" templates for these explanations or are the vendors responsible for creating such list?</p>	<p>Form C, Requirements and Bidder Technical Response, A through G is hereby amended to read the following: " _____ Accept (Initial) _____ Reject (Initial) _____ Reject and Provide Alternative within RFP Response (Initial)" Bidders should respond using the amended format above.</p>
<p>5. For this project is there is a fixed budget? If so, can the agency state what that amount is?</p>	<p>There is not a fixed budget for this project.</p>
<p>6. The project overview states that the RMS is expected to occur on or before Q1 2015 and the CAD system no earlier than Q4 2015. Is there an implementation deadline or grant funding deadline that must be met for this project or are these implementation dates that are simply preferred by NSP?</p>	<p>These implementation dates are preferred by NSP.</p>
<p>7. There are several forms that bidders are required to submit in their RFP Response, including a functional requirements list. Can the State Purchasing Bureau provide copies of these forms or documents in Microsoft Word format for ease of completion, as well as to adhere to the State's response format?</p>	<p>RFP 4479Z1 is available both as a PDF and in Word format which are posted on the DAS Purchasing website. For those lists required for a response that a template has not been provided, vendors are responsible for creating such lists and providing them with the RFP response.</p>
<p>8. The RFP solicitation requests 1 original and 12 copies of the proposal, but does not state whether electronic versions are necessary. Can the SPB indicate whether an electronic version is required, and if so, what file format this version should be?</p>	<p>No, electronic versions are required.</p>

QUESTIONS	ANSWERS
<p>9. The functional requirements list includes sections for each desired task or function the proposed solution should address (Investigative Case Management, Property & Evidence Management, etc.). Within each of these sections, there is a Key Concern list. Does the bidder need to respond to these items, or are they provided by NSP to assist the bidder in understanding the business needs (numbered functional requirements) within each section?</p>	<p>Key concerns are provided to assist the bidder in understanding the business needs.</p> <p>The uniquely numbered functional requirements each require an individual response.</p>
<p>10. NSP has indicated on page 124 of the RFP solicitation that the RMS shall generate automated NIBRS or UCR compliant reports. Does NSP currently report to either system, and if not, is there a preferred reporting standard for the proposed solution (NIBRS vs. UCR)?</p>	<p>NSP currently reports UCR. Vendors should clearly identify how their application supports each reporting standard.</p> <p>NSP currently has the option of reporting either UCR or NIBRS. Vendors should clearly identify how their application supports each reporting standard. NSP desires the option to choose the reporting standard based on the application's functionality regarding the standards.</p>