



**ATTACHMENT A**  
**Division of Developmental Disabilities**

State of Nebraska  
 Dave Heineman, Governor

Memorandum of Understanding  
 Between  
 Beatrice State Developmental Center (BSDC)  
 And  
 Deines Pharmacy

**I. Parties**

This document reflects a mutual agreement between each intermediate care facility (ICF) on Beatrice State Developmental Center (BSDC) campus and Deines Pharmacy.

**II. Purpose**

5 This document constitutes an agreement with Deines Pharmacy to follow BSDC's established guidelines for providing pharmacy services to individuals residing at each of the four ICFs on the BSDC campus.

**III. Terms**

1. This agreement remains in effect for a period of 90 days from the date of its execution.
2. Extension of this agreement beyond 90 days for a period not to exceed one year can be executed if its terms are mutually agreed upon.
3. Changes in Policies and Procedures at BSDC may require modifications to the terms of this agreement during the initial 90-day and subsequent one-year periods. Such changes will be communicated in writing to Deines Pharmacy, which can result in (a) continuation of this agreement as is; (b) mutually agreed upon modifications; (c) termination of MOU.
4. Either party can terminate this agreement with at least thirty-day advance notice.

**IV. Responsibilities of BSDC**

1. Staff members of BSDC staff are responsible for the secure electronic transfer to Deines Pharmacy of pharmacy orders written by BSDC's health care providers.
2. BSDC nursing staff will submit all medication orders to Deines no later than 1500 hours, Monday through Friday, and no later than 1200 hours on Saturdays, for delivery of medications on the same business day.
3. Deines will perform monthly checks of the inventory logs of the emergency drug boxes for drugs nearing expiration, and replace them prior to the recorded expiration date.
4. Deines will perform quarterly medication reviews and re-writes as established by applicable BSDC's policies and procedures.
5. Deines will provide documentation of HIPAA compliance.

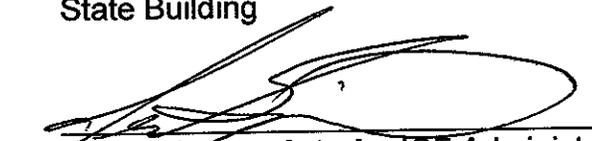
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V. Flexibility

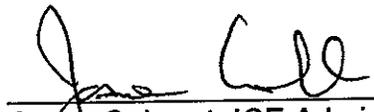
1. These mutually agreed upon responsibilities represent a working document, parts of which may be altered over time to adapt to institutional changes and policies. These changes should not be made without the mutual agreement of all of the parties.

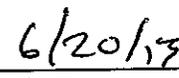
  
Jesse Bjerrum, ICF Administrator  
Beatrice State Developmental Center  
State Building

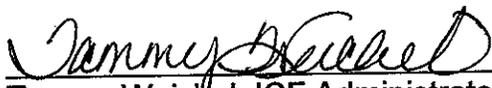
  
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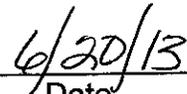
  
Jesse Bjerrum, Interim ICF Administrator  
Beatrice State Developmental Center  
311 Lake

  
Date

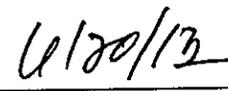
  
Jason Cohorst, ICF Administrator  
Beatrice State Developmental Center  
State Cottages

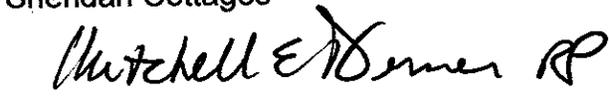
  
Date

  
Tammy Weichel, ICF Administrator  
Beatrice State Developmental Center  
Solar Cottages

  
Date

  
Melissa Snyder, ICF Administrator  
Beatrice State Developmental Center  
Sheridan Cottages

  
Date

  
Mr. Mitchell Deines, Pharmacist  
Deines Pharmacy

  
Date