

## ADDENDUM THREE

**DATE:** May 6, 2013

**TO:** All Vendors

**FROM:** Robert Thompson, Buyer  
 State Purchasing Bureau

**RE:** Questions and Answers for RFP Number 4326 Z1  
 to be opened May 13, 2013, at 2:00 p.m.

Following are the questions submitted and answers provided for the above mentioned Request For Proposal. The questions and answers are to be considered as part of the Request For Proposal.

QUESTIONS	ANSWERS
<p><b>1.</b> Will there be any potential of Protected Health Information as defined by HIPAA on any of the memory containing devices that the vendor will be required to recycle?</p>	<p>All computers and electronic data storage equipment are to have all data files and licensed software, other than disk operating systems removed prior to processing as surplus.</p>
<p><b>2.</b> There was no mention of requirements to securely destroy media containing devices (hard drives, cell phones, etc.). Will the State require documentation of secure, physical destruction and if so, will that cost have to be built into the RFP bid rate or will that be allowed to be invoiced on an occurrence basis at a separate rate?</p>	<p>Media containing devices must be properly wiped of secure data by the State Agency prior to recycling. If data is found on devices submitted for destruction the contractor shall return the device to State Surplus at the State's expense (rates would be awarded from Form B, Form C and Form D).</p>

QUESTIONS	ANSWERS
<p>3. Because there is so much involved in dismantling CRTs without harming the environment many companies have to outsource this portion of their business. Will it be acceptable for the contractor to dispose of CRTs to a third party who dismantles them in an environmentally safe manner? The third party company will be R2 Certified or EStewards.</p>	<p>The use of a sub-contractor is allowable under the Terms and Conditions of this RFP.</p>
<p>4. We received a letter dated April 11, 2013 regarding Solicitation # 4326 Z1, Recycling Services for End of Life Electronic Equipment. However, we have never been able to open the web site referenced to look at the RFP. Please refer me to the correct website as we may want to submit a proposal.</p>	<p>The bid opportunity is available at the following link.  <a href="http://das.nebraska.gov/materiel/purchasing/">http://das.nebraska.gov/materiel/purchasing/</a>  Please navigate to the link, scroll down to the Solicitation Number and click on the number.</p>