

RFP NUMBER 4229Z1

Newborn Screening Laboratory Services

Opening Date: Friday, March 15, 2013 2:00 P.M. Central Time
 Evaluation and Scoring

MANDATORY REQUIREMENTS

The proposals will first be examined to determine if all mandatory requirements listed below have been addressed to warrant further evaluation. Proposals not meeting mandatory requirements will be excluded from further evaluation. The mandatory requirement items are as follows:

- Signed, in ink, Request for Proposal for Contractual Services form;
- Executive Summary;
- Corporate Overview;
- Technical Approach; and
- Cost Proposal;

EVALUATION AND SCORING

All responses to this Request for Proposal, which fulfill all mandatory requirements, will be evaluated. Each category will have a maximum possible point potential. Areas that will be addressed and scored during the evaluation include:

	Possible Points
Part 1 — Executive Summary	8
Part 2 — Corporate Overview	19
Part 3 — Technical Approach	520
Part 4 — Cost Proposal Points	185
TOTAL POSSIBLE POINTS	732
Part 5 -- Oral Interviews, (If Required)	25

PART 4 – COST PROPOSAL POINTS

Cost points should be calculated as follows:

- Establish lowest cost submitted – lowest cost submitted receives the maximum points.
- To assign points to all others, the following formula should be followed:

Lowest Cost Submitted ÷ Cost Submitted x Maximum Possible Cost Points = Cost Points to Award (see samples below)

	FORMULA	SAMPLE	SAMPLE	SAMPLE
	Lowest Cost Submitted	\$100,000	\$100,000	\$100,000
÷	Cost Submitted	\$100,000	\$200,000	\$150,000
x	Maximum Possible Cost Points	185	185	185
=	Points To Award	185	92.5	123.33