

ADDENDUM THREE

DATE: February 4, 2013

TO: All Vendors

FROM: Mary Lanning, Buyer
 State Purchasing Bureau

RE: Questions and Answers for RFP Number 4201Z1
 to be opened February 7, 2013 2 PM Central Time

Following are the questions submitted and answers provided for the above mentioned Request For Proposal. The questions and answers are to be considered as part of the Request For Proposal.

QUESTIONS	ANSWERS
1. What is the price of the current contract?	There is currently not a contract in place for this Scope of Work.
2. Are the janitorial duties for the new solicitation the same, decreased or increased?	Depending on the Facility there is a mix of new services, additional services and reduced services.
3. I was hoping you could provide me with the square footage of each building for the solicitation number referenced in the subject line.	See attached spreadsheet. These are approximate square feet. These are not exact numbers. Consider much of the space is occupied by non-moveable furniture and equipment.
4. Do you name the "square footage" for each building cleanable space were are bidding on?	See #3
5. Can you supply Square feet by color code by building and frequency of service. Example----- Blue = _____ sq. ft., Yellow= _____sq. ft., Green=_____sq. ft. (Blue only applies in one building.)	See #3

QUESTIONS	ANSWERS
6. On page 37, should number 7 at the top of the page include more services instead of just "Buffing Corridors and Drill Floors" Should it read like the top of page 38?	No, because these services are to be twice a week as under 6.b, d and e.
7. On page 31, should "VCT" be added to "Buffing and/or burnishing shall be done to maintain a consistent shine only on concrete, rubber or smooth stone flooring?"	The RFP is amended as follows: Add "VCT" to "buffing and/or burnishing..." However, this does not mean wax is approved for application of VCT if not specifically called for by the manufacturer.
8. On page 37, I believe the drill floor in the 1776 building is wooden. Are you requesting buffing of a "wood" floor?	Yes, the floor should be buffed with a proper material so as not to wear the finish but to remove scuffs marks and prints.
9. Please clarify the service for shredded paper. Is it considered recycling? Regular garbage? Not part of the contract?	Shredded paper that is bagged and properly placed in a recycling container should be treated as recycling. Shredded paper placed in a refuse container should be treated as refuse. It is not the responsibility of the contract to handle materials not placed in appropriate containers.
10. One the color diagram for the 1 st floor of the 1600 building have green in three bays instead of only two bays?	Yes, three bays should be colored green as two are dedicated to the gym and one is dedicated to toilet and locker rooms.
11. Will additional rooms be added to the USPFO Warehouse facility?	Not at this time.
12. Do you want to add another BID ITEM for the second floor of the 1600 Facility that will require separate itemization on the invoice?	Not at this time.
13. Is the selected contractor responsible for removing shredded paper trash?	See #9.
14. On page 31, sect 4 about waxing and buffing; "Buffing and/or burnishing shall be done to maintain a consistent shine only on concrete, rubber or smooth stone flooring." Was it the States intent to include buffing of the vinyl tile floors is designated areas too?	See #7.
15. Can you provide the total cleanable square footage, per building, per floor for the different areas the contractor will be responsible.	See #3.
16. Can you provide the total square footage of tile areas per building.	Yes. See attached spreadsheet of facility square footage. All figures are approximate as noted above.

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17. On page 25, section iii. B, 7; the contractor is responsible for supplying Air Fresheners. I don't recall seeing any during the tour. Are these only located in the restrooms? And how many are there? What type of product do they require?	There is to be one (1) air freshener per restroom. The air freshener of the contractor's choice to be placed in each restroom.