

**RFP NUMBER 4085Z1**  
**Provide Certain Laboratory Waste Packaging, Handling,**  
**Transportation and Disposal Services**  
**Opening Date: September 6, 2012 - 2:00 PM Central Time**  
**Evaluation Scoring**

**MANDATORY REQUIREMENTS**

The proposals will first be examined to determine if all mandatory requirements listed below have been addressed to warrant further evaluation. Proposals not meeting mandatory requirements will be excluded from further evaluation. The mandatory requirement items are as follows:

- The signed, in ink, Request for Proposal for Contractual Services form;
- Executive Summary;
- Corporate Overview;
- Technical Approach; and
- Cost Proposal.

**EVALUATION SCORING**

All responses to this Request for Proposal, which fulfill all mandatory requirements, will be evaluated. Each category will have a maximum possible point potential. Areas that will be addressed and scored during the evaluation include:

	<b>Possible Points</b>
Part 1 --Executive Summary	5
Part 2 -- Corporate Overview	15
Part 3 -- Technical Approach	30
Part 4 -- Cost Proposal	50
<b>TOTAL POSSIBLE POINTS</b>	<b>100</b>
Oral Presentations, if required	20
<b>TOTAL POSSIBLE POINTS (including Oral Presentations)</b>	<b>120</b>

**Part 4 – Cost Proposal Points**

Cost points should be calculated as follows:

1. Establish lowest cost submitted – lowest cost submitted receives the maximum points.
2. To assign points to all others, the following formula should be followed:  
**Lowest Cost Submitted ÷ Cost Submitted x Maximum Possible Cost Points**  
**= Cost Points to Award (see samples below)**

<b>Formula</b>	<b>Sample</b>	<b>Sample</b>	<b>Sample</b>
Lowest Cost Submitted	\$100,000	\$100,000	\$100,000
÷ Cost Submitted	\$100,000	\$200,000	\$150,000
x Maximum Possible Cost Points	50	50	50
= Points To Award	50	25	33.3