

RFP NUMBER 4037Z1
Medicaid Recovery Audit Contractor (RAC)
Opening Date: Friday, August 24, 2012, 2:00pm Central Time

Evaluation Criteria

Mandatory Requirements

The proposals will first be examined to determine if all mandatory requirements listed below have been addressed to warrant further evaluation. Proposals not meeting mandatory requirements will be excluded from further evaluation. The mandatory requirement items are as follows:

1. signed Request for Proposal for Contractual Services form;
2. Executive Summary;
3. Corporate Overview;
4. Technical Approach; and
5. Cost Proposal.

Evaluation Criteria

All responses to this Request for Proposal, which fulfill all mandatory requirements, will be evaluated. Each category will have a maximum possible point potential. Areas that will be addressed and scored during the evaluation include:

Evaluation Criteria	Possible Points
Part 1 — Executive Summary	5
Part 2 — Corporate Overview	20
Part 3 — Technical Approach	115
Part 4 — Cost Proposal Points	60
Total Points without Oral Interviews	200
Oral Interviews, (if required)	50
Total Points with Oral Interviews	250

Part 4 – Cost Proposal Points

Cost points should be calculated as follows for the overpayment types of claims:

1. Establish lowest contingency percentage submitted – lowest contingency percentage submitted receives the maximum points.
2. To assign points to all others, the following formula should be followed:
Lowest contingency percentage Submitted ÷ contingency percentage Submitted x Maximum Possible Cost Points = Cost Points to Award (see samples below)

Formula			Sample	Sample	Sample
Lowest Submitted	Contingency Percentage		10%	10%	10%
÷	Cost Submitted		10%	11%	12%
x	Maximum Possible Cost Points		40	40	40
=	Points To Award		40	36	33

3. Because the cost proposal for underpayments may vary from bid to bid, the actual cost will be based on an assumption of 100 claims with a total cost of \$100,000. The lowest cost will receive maximum points. To assign points to the others, the following formula will be used: Lowest Cost divided by submitted cost times maximum possible cost points.