

ADDENDUM ONE

DATE: October 18, 2011

TO: All Vendors

FROM: Julie Dabydeen, Buyer
 State Purchasing Bureau

RE: Questions and Answers for RFP Number 3795Z1
 to be opened October 28, 2011 2 PM Central Time

Following are the questions submitted and answers provided for the above mentioned Request For Proposal. The questions and answers are to be considered as part of the Request For Proposal.

QUESTIONS	ANSWERS
<p>1. Will graduate student tuition and fees qualify as match? Waived? Will health insurance through the University meet the requirements of the contract?</p>	<p>Graduate student tuition and fees can be used as match if they are not part of the budget request and are funded through other non-federal sources. Health insurance provided by the University will meet the requirements of the contract.</p>
<p>2. If housing and per diem are provided by the contractor will that qualify as match?</p>	<p>Yes, these would qualify as in-kind contributions, and can be used as match so long as the alternative funds used to cover these expenses are non-federal in origin.</p>
<p>3. Will time contributed by a professor serve as match?</p>	<p>Yes, a professor's actual/projected time spent mentoring students and conducting field research qualifies as in-kind match, so long as the salary is derived from non-federal sources.</p>
<p>4. What is the maximum allowable indirect that can be used as match?</p>	<p>University indirect costs, if waived, can be used to cover the 25% match requirement.</p>
<p>5. If a supplier or cooperator reduces cost of a product or donates radios can that be used as a match?</p>	<p>Yes, with pre-approval and appropriate documentation, such reduced cost or donated products can be used as in-kind match up to the non-discounted price of the item. Cost of items in inventory cannot be used as match.</p>

QUESTIONS	ANSWERS
6. Can any in kind contributions be used as match?	Yes. See above answers for examples.
7. Regarding resumes: We anticipate using some as yet to be determined unnamed graduate research assistants. How do we handle that?	Resumes from principle investigators will suffice in such cases.
8. Do we have to provide resumes for cooperating professors at Universities.	Short, 1-2 paragraph summaries of the professors' relevant experience and expertise, as well as their tasks and responsibilities to the project, will suffice to meet the resume requirements.