

## ADDENDUM SIX

DATE: June 13, 2011

TO: All Vendors

FROM: Suzanne Siemer, Buyer  
State Purchasing Bureau

RE: Questions and Answers for RFP Number 3667Z1  
to be opened June 23, 2011 2 PM Central Time

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Following are the questions submitted and answers provided for the above mentioned Request For Proposal. The questions and answers are to be considered as part of the Request For Proposal.

**Question begins on the next page.**

<b>QUESTIONS</b>	<b>ANSWERS</b>
<p>1. Section III, GG.  GG. AUDIT REQUIREMENTS  All contractor books, records and documents relating to work performed or monies received under the contract shall be subject to audit at any reasonable time upon the provision of reasonable notice by the State. These records shall be maintained for a period of five (5) full years from the date of final payment, or until all issues related to an audit, litigation or other action are resolved, whichever is longer. All records shall be maintained in accordance with generally accepted accounting principles.</p> <p>In addition to, and in no way in limitation of any obligation in the contract, the contractor shall agree that it will be held liable for any State audit exceptions, and shall return to the State all payments made under the contract for which an exception has been taken or which has been disallowed because of such an exception. The contractor agrees to correct immediately any material weakness or condition reported to the State in the course of an audit.</p> <p>What constitutes an, "exception"? Can an example be provided?</p>	<p>Work product of the State is often subject to an Audit. This can be performed by a private firm, the State Auditor or a Federal Auditor. An "exception" is one in which as a result of the audit, the auditor has called out a finding that a portion or the entire work product does not comply with State or Federal laws, rules or regulations or other mandatory guidelines.</p> <p>An example might be if an individual was assigned to develop a budgetary plan for the financial support of a State initiative. The plan was approved and tax dollars were assigned to be spent on the project. An audit was then performed that resulted in a finding that an issue exists with the plan. The labor costs for developing this plan would be subject for corrective action.</p>