

ADDENDUM FOUR

DATE: April 27, 2011

TO: All Vendors

FROM: Julie Dabydeen, Buyer
 State Purchasing Bureau

RE: Questions and Answers for RFP Number 3606Z1
 to be opened May 18, 2011

Following are the questions submitted and answers provided for the above mentioned Request For Proposal. The questions and answers are to be considered as part of the Request For Proposal.

QUESTIONS	ANSWERS
1. Is there a not-to-exceed budget for the contract resulting from this RFP?	Funds have been allocated, but amount will not be disclosed.
2. Is it correct that this is a new requirement, and that there is no incumbent vendor?	There isn't an incumbent vendor.
3. With respect to vehicle installations, what is the location(s) where the installations take place?	Installations will take place at the local agency.
4. Is it expected that contractor will perform installations after hours, during hours, or on the weekends OR a combination of the above? If during hours, how many vehicles can be made available to the contractor each day?	It is expected that the installations will be scheduled with the local agency – either during or after hours at their discretion.
5. How many Mobility Manager's staff members are expected to be trained?	Up to twelve Mobility Manager staff will be trained.
6. Where will the Mobility Manager staff be located and trained?	The Mobility Manager's staff will be trained in Lincoln or Omaha.

QUESTIONS	ANSWERS
<p>7. Exhibit B, Is the vendor providing pricing on a per agency basis or in aggregate for all agencies.</p>	<p>The Base Bid (the first page of Exhibit B) is intended to be a total price for implementation of the Vendor's solution for all 13 listed local transit agencies. The unit prices (the second page of Exhibit B) are intended to be per-unit (i.e. the addition of a single local transit agency).</p>
<p>8. Will all vendors receive notice of an intent to award, or must they check the referenced Internet site?</p>	<p>It is the responsibility of the bidder to check the website for all information relevant to solicitations. Once an intent to award decision has been determined, it will be posted to the internet at:</p> <p>http://www.das.state.ne.us/materiel/purchasing/rfp.htm</p>
<p>9. In light of the FTA's statement on discouraging of performance bonds below, would the State be willing to withdraw the performance bond requirement? <i>"To encourage greater contractor participation in FTA assisted projects, FTA does not require the recipient to impose bonding requirements on its third party contractors other than construction bonding specified by the Common Grant Rules and this circular for construction. FTA discourages unnecessary bonding because it increases the cost of the contract and restricts competition, particularly by disadvantaged business enterprises. Bond companies exercise their discretion and assure their profits primarily by declining to undertake excessive risks. Consequently many bidders have limited "bonding capacity." Unnecessary performance bonding requirements reduce a prospective bidder's or offeror's capability to bid or offer a proposal on bonded work. Small businesses with short histories may have particular difficulty obtaining bonds as may be specified."</i></p>	<p>No – this requirement will remain.</p>

QUESTIONS	ANSWERS
<p>10. In lieu of a performance bond, would they be willing to have an increased percentage of the contract be withheld as retainage until project completion or are there any other options in lieu of a performance bond which they can confirm are sufficient?</p>	<p>No – this requirement will remain.</p>
<p>11. If a vendor does not “Accept and Initial” a term or condition, can it except, stating the reasons why and providing alternative language without the risk of being nonresponsive?</p>	<p>Vendors are expected to closely read the Terms and Conditions and provide a binding signature of intent to comply with such terms and conditions. Additionally, bidder must clearly identify by subsection number, any exceptions to the terms and conditions and include an explanation as to why the bidder cannot comply with the specific term and condition and a statement recommending terms and conditions the bidder would find acceptable. Rejection of these terms and conditions may be cause for rejection of a bidder’s proposal.”</p>
<p>12. In section F, please provide additional information related to what can be viewed in the proposal opening. Can copies of bids be made at that time?</p>	<p>Yes, vendors may supply their own equipment for copying information. Proprietary information that is identified on the outside of a sealed package and is separate from the remainder of the proposal cannot be viewed or copied. Copyrighted information can be viewed, but not copied. A vendor may schedule an appointment to view the documents at the Nebraska State Office Building, 301 Centennial Mall South, Mall Level, Lincoln, NE 68508 between 8:00 AM and 5:00 PM, Monday through Friday, except state holidays. Or, copies may also be requested through a Nebraska public information request.</p>
<p>13. Please provide a copy of the mobility manager’s contract for viewing so that we may better understand the role of the mobility manager in this process.</p>	<p>That contract is not available.</p>
<p>14. Are any of the drivers listed at the transit systems represented by a union?</p>	<p>No staff in the 13 named transit agencies are represented by a union.</p>
<p>15. Due to the short time between the question and answer period and the due date of the proposal would a 2 week extension to the due date be possible.</p>	<p>A revised schedule of events has been posted to the website, please review Addendum Three. http://www.das.state.ne.us/materiel/purchasing/3606add3.pdf</p>

QUESTIONS	ANSWERS
16. Would the state like a price proposal for the scalability scenario as well? (450 vehicles/100 simultaneous users)	Vendors may, at their discretion, provide additional pricing for items or services not requested by the RFP.
17. Would the AMR interface information be available in electronic format as well?	No.
18. Would the state consider an alternative to the train the trainer approach outlined on page 28?	Vendors must respond to the base bid; however, alternates will be considered if proposed.
19. Are there any other interfaces (similar to AMR) that may be required.	No.
20. Will the state consider alternative price payment structures to those outlined in the RFP?	Vendors must respond to the base bid; however, alternates will be considered if proposed.
21. What is the total grant amount for this project?	Funds have been allocated, but will not be disclosed.
22. What is the total grant amount for this project?	Funds have been allocated, but will not be disclosed.
23. Have any of the systems in listed in the RFP have any failed or aborted technology implementations? If so, which systems, which solutions (including MDTs) and what were the issues (by location) that lead to the solution(s) not being implemented?	The State is not aware of any failed implementations.
24. Please indicate any IT staff at each location (even if under contract as an outside IT source).	The State is not aware of IT staff availability at the local agency level.
25. Please provide electronic copies of all operational, billing and funding sources reports by agency.	No additional reporting data will be provided at this time.
26. Please send a full hard copy of the RFP and all associated appendices and forms to the address listed below.	The RFP and all amendments can be viewed at the internet address below: http://www.das.state.ne.us/materiel/purchasing/3606.htm
27. Due to the latest advancements with smart phones, tablets, PDA's etc., is your agency opposed to the idea of utilizing smart phones/PDA's as their MDC/MDT if it meets all the requirements as defined within your RFP?	Vendors must respond to the base bid; however, alternates will be considered if proposed.

QUESTIONS	ANSWERS
<p>28. Please indicate which NEMT software AMR employs and if there is a desire to convert existing data from that software? If possible please supply a sample of the data to be converted.</p>	<p>AMR's software is called Access2Care; this software processes eligibility requests – it assigns trips, but does not schedule them. There will be no data conversion from Access2Care to the Vendor's software solution.</p>
<p>29. Which counties do your vehicles travel within while providing service? Does this include services provided in neighboring states?</p>	<p>Rural transit providers operate in 77 of the state's 93 counties. However, not all of those rural systems will necessarily be involved in this RFP.</p> <p>Local transit agencies within Nebraska do not enter neighboring states, but will enter neighboring counties.</p>
<p>30. Does the NEBRASKA DOT currently have accurate map data for the areas in question or will it need to be supplied by the vendor?</p>	<p>Mapping data shall be provided by the Vendor.</p>
<p>31. Please send us a complete breakdown of workstations, printers, etc., that we could possibly utilize for this project. Does your agency have a preferred computer hardware vendor from which we should base our recommended hardware specification on? Can information on the existing infrastructure and IT environment be provided? Does your agency currently have, or have future plans, to utilize virtualization?</p>	<p>The Vendor shall provide minimum hardware specifications for their client software solution. No specific hardware information will be provided at this time. The State does not have a preferred hardware vendor. The State currently utilizes virtualization solutions for server environments, and will continue to do so.</p>
<p>32. Does your agency currently use Crystal Reports, and if so, what version? Is there anyone on staff who is versed with Crystal Reports?</p>	<p>The local transit agencies do not currently use Crystal Reports, and are not versed in it.</p>
<p>33. Does your agency have "High-Speed" internet available at all associated locations for this project? If so, please indicate the kind of connection available (DSL, T1, etc.).</p>	<p>Vendors shall assume that all local transit agencies have, at minimum, 1.5 Mbps broadband Internet access.</p>

QUESTIONS	ANSWERS
<p>34. In regards to Software Functionality Requirements, the RFP mentions: The system shall allow the dispatcher to initiate a new incident report. The new incident report form shall appear in a separate window, including an automatically generated date /time, a list box to select an incident type and a box to enter free text information. Can you please provide examples of these incidents other than New Trips, Cancellations, No-Shows, Running Late, etc.?</p>	<p>The Vendor's solution shall provide the ability to define multiple incident types (minimum 50). Incident types will be defined by the Vendor in conjunction with the State and Local agencies after project award.</p>
<p>35. In regards to Reporting Requirements, the RFP mentions: The system shall produce, at minimum, daily, weekly, and monthly reports for the following: Billable Hours. Can you please define billable hours in this instance?</p>	<p>Billable hours shall be with respect to the vehicle – when is the transit vehicle in use vs. idle?</p>
<p>36. In regards to Reporting Requirements, the RFP mentions: The system shall produce, at minimum, daily, weekly, and monthly reports for the following: Active Fleet (Weekday and Weekend). Can you please provide more insight on the information you're expecting to gather from an Active Fleet report?</p>	<p>The active fleet report shall provide data as to which transit vehicles were in use, on what dates, and for how long.</p>
<p>37. In regards to Reporting Requirements, the RFP mentions: The system shall produce, at minimum, daily, weekly, and monthly reports for the following: Productivity. Can you please provide more insight on the information you're expecting to gather from a Productivity report?</p>	<p>The productivity report shall provide vehicle revenue miles per hour information, and other efficiency information, for the local transit fleet.</p>
<p>38. To help us in proposing a solution that is within your agency's budget, we would like to understand what the current budget constraints are for this project?</p>	<p>Funds have been allocated, but will not be disclosed.</p>

QUESTIONS	ANSWERS
<p>39. Regarding your desire for a Performance Bond. A bond requirement will create additional, unnecessary project costs for the State. Would the State be open to discussing and negotiating cost-free alternatives to a performance bond which would ensure that the State has the contractual leverage necessary to ensure timely and satisfactory project performance?</p>	<p>No – this requirement will remain.</p>
<p>40. Will each agency involved in this project be able to view trip information, client info, etc., of other agencies involved in this project, or would the DOT prefer that each agency only have access to information that directly pertains to their specific operation?</p>	<p>Each local transit agency shall have access to their local data only.</p>
<p>41. Can you please indicate which agencies will require the ability for a vehicle to deviate off a fixed route to collect passengers and which agencies strictly need a demand-response solution?</p>	<p>Under this Contract, Vendors shall propose demand-response solutions only.</p>
<p>42. Regarding the agencies that will require the vehicle to deviate off a fixed route to collect or drop off passengers, what is the total number of fixed routes that will require occasional deviation?</p>	<p>Under this Contract, Vendors shall propose demand-response solutions only.</p>
<p>43. Would the Nebraska DOT be open to discussing a cap on the liability of the vendor based on what is written on page one (1) of the RFP? If a liability cap cannot be negotiated then we might have to no-bid this project to protect the company, our current clients and shareholders. Please understand that we are very excited about the potential of working together with the Nebraska DOT, but it is our corporate policy to have a liability cap with all of our clients and we are hoping something can be worked out.</p>	<p>The liability language on Page 1 of the RFP will remain as written.</p>