

RFP NUMBER RFP 3152Z1

Automated Notification Service

Opening Date: February 1, 2009, 2:00 PM Central Time

Evaluation Scoring

MANDATORY REQUIREMENTS

The proposals will first be examined to determine if all mandatory requirements listed below have been addressed to warrant further evaluation. Proposals not meeting mandatory requirements will be excluded from further evaluation. The mandatory requirement items are as follows:

1. Signed Request for Proposal for Contractual Services form;
2. Executive Summary;
3. Corporate Overview;
4. Technical Approach;
5. Detailed Requirements Matrix; and
6. Cost Proposal

EVALUATION SCORING

All responses to this Request for Proposal, which fulfill all mandatory requirements, will be evaluated. Each category will have a maximum possible point potential. Areas that will be addressed and scored during the evaluation include:

Scoring Categories	Possible Points
Executive Summary	30
Corporate Overview	100
Technical Approach	770
Cost Proposal	600
TOTAL POSSIBLE POINTS	1500
Oral Presentations (if required)	200
TOTAL POSSIBLE POINTS (including Oral Presentations)	1700

COST PROPOSAL POINTS

The points will be calculated as follows:

- Establish lowest cost submitted, the lowest cost submitted receives the maximum 500 points.
- To assign points to all other proposals, the following formula will be followed:

$$\text{Lowest Cost Submitted} \div \text{Cost Submitted} \times \text{Maximum Possible Cost Points} = \text{Cost Points to Award (see samples below)}$$

	FORMULA	SAMPLE	SAMPLE	SAMPLE
	Lowest Cost Submitted	\$100,000	\$100,000	\$100,000
÷	Cost Submitted	\$100,000	\$200,000	\$150,000
x	Maximum Possible Cost Points	600	600	600
=	Points To Award	600	300	400