State Purchasing Bureau Non-CSI Justification Form

Neb. Rev. Stat. §§ 83-144 through 83-152 requires all State agencies, boards, and commissions which are supported in whole or in part by taxation to purchase items produced or manufactured by Cornhusker State Industries unless such articles of equal quality and materials could be purchased from another supplier at a lesser cost.

Requisition Number: _____ Agency: _____

Agency Contact: _____ Title: _____

Indicate the need of the necessary purchase:

- ☐ Medical
- ☐ This item is available through CSI, but cannot meet delivery requirements
- ☐ This item is available through CSI, but is substantially more expensive
- ☐ Other (Please Explain):

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1. If this item is available through CSI, but cannot meet delivery requirements (attach email from CSI stating so), explain what is crucial about the delivery timeframe? Regarding timeframe, when did the agency begin planning and when was CSI contacted? Was CSI given enough notice to meet delivery needs?

2. Explain why the product is necessary. Why is the CSI product not acceptable? What specifications are required to meet the need that are not available through the CSI product? In general, what is there about the equipment/supplies being requested to be purchased that require those to be purchased from another source besides CSI?