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| ADDENDUM <<Addendum\_Number>>, QUESTIONS and ANSWERS |

Date: «Date»

To: All Bidders

From:  «Buyer Name», Buyer

«Agency\_Name»

RE: Addendum for Request for Proposal Number «RFP Number»

to be opened «Opening\_Date» at 2:00 p.m. Central Time

#### Questions and Answers

Following are the questions submitted and answers provided for the above mentioned Request for Proposal. The questions and answers are to be considered as part of the Request for Proposal. It is the Bidder’s responsibility to check the State Purchasing Bureau website for all addenda or amendments.

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| --- | --- | --- | --- | --- |
| Question Number | RFP  Section  Reference | RFP  Page Number | Question | State Response |
| 1. |  |  |  |  |
| 2. |  |  |  |  |
| 3. |  |  |  |  |
| 4. |  |  |  |  |
| 5. |  |  |  |  |

This addendum will become part of the proposal and should be acknowledged with the Request for Proposal.