

From: Luhring, Syl
Sent: Monday, September 23, 2013 9:01 AM
To: Luhring, Syl
Subject: Payroll

The pay schedules have been out for a few days now and there were only a couple changes to be made. The bi-weekly schedule should have the pay period end date for the B-15 period changed to Sunday, July 13th and the B-19 changed to Sunday, September 7th. The remainder of the bi-weekly schedule stays as is. There are no changes to the monthly schedule.

On another note, this week is packed full of activities. We have monthly payroll processing today and tomorrow (September 23 – 24), bi-weekly payroll processing Wednesday and Thursday (September 25 – 26), Administrative Services HR department moving to their new location this week and the IIF meeting on Thursday morning (September 26th). Amidst all of the hustle and bustle, please do not lose sight of the payroll deadlines – Tuesday at 3:00 for the monthly and Thursday at 3:00 for the bi-weekly.

I appreciate all you do to help keep payroll running smoothly.

Syl Luhring

State Payroll Supervisor

State Capitol Bldg., Rm 1314; Lincoln, NE 68509

Phone (402) 471-1460

Fax (402) 471-2583

Email syl.luhring@nebraska.gov

www.das.state.ne.us