

From: [Luhring, Syl](#)
To: [Luhring, Syl](#)
Subject: Change of dates for monthly payroll processing
Date: Monday, February 13, 2012 12:42:09 PM

A final reminder to those of you processing the monthly payroll.

“Please mark your payroll schedule to note a change of dates. For the monthly February payroll, we will need to back the date up a day. The new dates are February 22nd for wage attachment cutoff and February 23rd for certification (still by 3:00). This change is due to system maintenance scheduled to start on the 24th which requires us to be out of the system. “

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