

From: [Luhring, Syl](#)
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Subject: TRAFFIC CONE #5 - PAYROLL PROCESSING
Date: Friday, May 11, 2012 12:47:35 PM

Here is the schedule for the remainder of today.

- All changes and updates to Workday were to be completed by 12:00 NOON.
- The extract is being processed to upload any additional changes into E1.
- We will notify agencies when the extract is complete and changes applied to the payrolls.
 - Changes cannot be applied while payroll is locked – Please reset the payroll if you are awaiting changes.
 - Before changes can be applied and the extract complete, agencies expecting changes will need to RESET their payroll.
 - Agencies can re-run payrolls and check registers as needed.
- Payroll deadlines have been moved back to 4:30. If problems, please call Syl Luhring.

Syl Luhring

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