

From: [Luhring, Syl](#)
To: [Luhring, Syl](#)
Subject: TRAFFIC CONE - BI-WEEKLY PAYROLL PROCESSING #2
Date: Wednesday, May 09, 2012 10:29:18 AM
Importance: High

Just a quick note to let all bi-weekly payroll processors know that the payroll is still locked down. Please wait until I send out the unlocked notice before beginning to work on the payroll again. We reset all payrolls that were not certified as of yesterday afternoon so you will need to begin the process anew when I send the email out, later today, with the notice that payroll is unlocked. If you were one of those who had the payroll reset, simply re-submit the payroll to gain access to your reports.

Again, I will let you know when the payroll has been unlocked and you will be good to continue but for now, please do not try to process the payroll. Thanks for your cooperation.

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