

**From:** [Luhring, Syl](#)  
**To:** [Luhring, Syl](#)  
**Subject:** Traffic Cone - Payroll and Interim processing  
**Date:** Monday, March 26, 2012 9:04:27 AM

---

Since we are processing the bi-weekly payroll early this week (Tuesday - Wednesday instead of Wednesday - Thursday) we will not be able to process interims on Tuesday as normally scheduled as most will be locked in payroll. All interims will be processed, a day earlier as well, on Thursday for payment on Friday which is payday for the monthly and the last day of the month for the others. Please have all interims in to AS State Accounting by early Thursday so we can include them in the process. Due to the volume, 9:00 would be great. Thanks for your cooperation.

**Syl Luhring**

**State Payroll Supervisor**

*State Capitol Bldg., Rm 1314; Lincoln, NE 68509*

*Phone (402) 471-1460*

[www.das.state.ne.us](http://www.das.state.ne.us)

