

**Monthly Payroll Cycles and Processing Schedule
Calendar Year January 2018 - December 2018**

****Certification due by 3:00 P.M. on days specified unless otherwise noted****

****Certification due by 1:00 P.M. - holiday schedule****

| Holiday within the pay cycle | | | | Change due to timing of BW payroll or holiday | | | |
|------------------------------|---------------------|--|---------------------|---|---------------------------------------|--------------------------------|------------------------------------|
| Pay Period Cycles | | | | Processing Deadlines | | | |
| Pay Period | Pay Period End Date | Holiday in Pay Period | Holiday Date | Wage Attachment Cutoff | Certification due to State Accounting | State Accounting Posts Payroll | Warrant or Direct Deposit Pay Date |
| 2018 | 2018 | 2018 | 2018 | 2018 | 2018 | 2018 | 2018 |
| M-1 | 31-Dec | New Year's Day Martin Luther King Day | 1-Jan 15-Jan | 25-Jan | 26-Jan | 29-Jan | 31-Jan |
| M-2 | 31-Jan | President's Day | 19-Feb | 23-Feb | 26-Feb | 27-Feb | 28-Feb |
| M-3 | 28-Feb | | | 23-Mar | 26-Mar | 28-Mar | 30-Mar |
| M-4 | 31-Mar | Arbor Day | 27-Apr | 23-Apr | 24-Apr | 26-Apr | 30-Apr |
| M-5 | 30-Apr | Memorial Day | 28-May | 24-May | 25-May | 28-May | 31-May |
| M-6 | 31-May | | | 22-Jun | 25-Jun | 27-Jun | 29-Jun |
| M-7 | 30-Jun | Independence Day | 4-Jul | 24-Jul | 25-Jul | 27-Jul | 31-Jul |
| M-8 | 31-Jul | | | 24-Aug | 27-Aug | 29-Aug | 31-Aug |
| M-9 | 31-Aug | Labor Day | 3-Sep | 21-Sep | 24-Sep | 26-Sep | 28-Sep |
| M-10 | 30-Sep | Columbus Day | 8-Oct | 24-Oct | 25-Oct | 29-Oct | 31-Oct |
| M-11 | 31-Oct | Veterans Day Thanksgiving Day (2) | 12-Nov 22&23-Nov | 21-Nov | 26-Nov | 28-Nov | 30-Nov |
| M-12 | 30-Nov | Christmas Day | 25-Dec | 24-Dec | 26-Dec | 28-Dec | 31-Dec |