DATE: December 14, 2011

TO: Agency Financial Contacts

FROM: Michael J. Keays, Administrator State Accounting Division

SUBJECT: Mileage Rates Effective January 1, 2012

Section 81-1176 provides that Administrative Services shall set the mileage rate to be used in reimbursing State employees for use of a personal vehicle in conducting State business.

Effective January 1, 2012 the standard mileage rate will remain the same at 55.5¢. All other information regarding personal vehicle mileage remains the same and can be found at:

http://www.das.state.ne.us/accounting/nis/am005.htm#auto (State Accounting Travel Policy #7)

Effective January 1, 2012 the mileage rates associated with employee moving/relocation expense will remain the same at 55.5¢. The first 23¢ (compared to 23.5¢ per mile effective July 1, 2011) is considered non-taxable income; any amount over the 23¢ per mile must be treated as a non-qualified moving expense and is considered taxable income. Policies on moving can be found at:

http://www.das.state.ne.us/accounting/nis/am005.htm#move

(General Policies – Moving expenses, see both Qualified and Non-Qualified Expenses)

If you have any questions, please let me know.

MJK/aew

cc: Carlos Castillo, Jr., Director Administrative Services

Lynda Roesler

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