

**From:** [Keays, Michael](#)  
**To:** [AS State Accounting Financial Contacts](#)  
**Cc:** [Sulek, Steve](#); [Wilson, Amy](#); [Johanns, Kim](#)  
**Subject:** Year-end fixed asset memo  
**Date:** Monday, June 20, 2011 10:56:02 AM  
**Attachments:** [fixed asset memo FY10-11.doc](#)  
[FA memo attachment FY10-11.doc](#)

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Attached please find our year-end Fixed Asset memo. This memo is being send to our financial contacts list.

Please read it carefully and adhere to the required response dates.

Thanks.

**Michael J Keays**

**State Accounting Administrator**

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