

TO: All Agencies, Boards, and Commissions
FROM: Jerry Broz, State Accounting Administrator
Date: June 3, 2016
RE: State Accounting Division Relocation

Today, Friday, June 3, 2016, State Accounting will begin the process of relocating all remaining staff from the Capitol Building.

Effective next week, June 6, 2016, all State Accounting Departments and services will be located on the 2nd Floor of the 1526 Building, in Suite number 240. We will be sharing that Suite number with the DAS-Central Finance team.

Our main doors, shared with the DAS-Director's Office, are the south set of doors off of the elevators. The Director's Office and staff are located on the southwest end of the building. State Accounting departments are located as follows:

- **Annette Wilson (Admin Assistant/Bus Passes) – inside main doors;**
- **Jeff Schamp, Chuck Hansen, Susan Krejdl, and Dixie Welter (Payroll) – main doors, right (west), along south end of building;**
- **Vivian Jellsey and Maggie Vanderford (Address Book), Kelly Porath (Master Lease), Doris Gunn (Grant Draws), and Barb Arendt (Warrant Processing) – main doors, left (east), along south end of building;**
- **Lily Kathee (Operations Supervisor), Jerry Broz (Administrator), and Ron Carlson (Operations Manager) – main doors, left to east end of building;**
- **Sheryl Hesseltine, Jennifer Mai, Kevin Le and Ramona Hartley (Financial Reporting team) – main doors, left to east end of building, then left (north), located with Central Finance team; and,**
- **Curtis Youngman, Nyla Thomsen, and Gail Witzki (Internal Control and Pre-Audit) –are most easily found by entering the north set of doors off of the elevators, then right (east), and located south of the 309 Task Force area.**

All telephone numbers and e-mail addresses remain unchanged.

Our new address will be: 1526 K Street, Suite 240, P.O. Box 94664, Lincoln, NE 68509-4664. Note that our PO Box number did not change.

As a reminder, the State Accounting Functional and CNC teams have been relocated to Suite 310 in the 1526 Building, 3rd floor, since March.

We look forward to having you stop by and check out our new locations.