

From: [Hesseltine, Sheryl](#)
To: [Kadavath, Hari](#)
Subject: RE: August 23, 2013 Biennial Carryover Report
Date: Tuesday, September 03, 2013 4:15:34 PM

This memo was sent to the State Accounting Financial Contacts. Please forward this to the appropriate people in your agency.

The August 31, 2013 Certified Biennial Carryover Report is now available on the State Accounting website. The web address is http://das.nebraska.gov/accounting/nis/reports/Biennial_Carryover/8-31-13_Certified_Biennial_Carryover.pdf

The report contains encumbrances as of August 31, 2013. **This should be signed by the Director of your agency.** Agencies should print off the appropriate pages from this report and return the original signed copy to State Accounting no later than Tuesday, September 10, 2013.

Information from the signed August 31, 2013 Certified Biennial Carryover Report will be used by the State Budget Office to increase Appropriations and Personal Service Limitation where it is appropriate.

If you have questions, please contact me at 471-0610, or Bruce Snyder at 471-0620.

Sheryl Hesseltine

Financial Systems and Reports Coordinator

State Capitol Bldg., Rm. 1309; Lincoln NE 68509

Phone: 402.471.0610

www.das.state.ne.us/accounting/

