

I am sending this memo on behalf of the State Treasurer. If you are responsible for reconciling your state warrants, please read the following memo. If you are not, you may disregard this memo.

STATE OF NEBRASKA

OFFICE OF THE STATE TREASURER

RON ROSS
State Treasurer

TO : ALL STATE AGENCIES, BOARDS AND COMMISSIONS

FROM : HEIDI WALLACE, TREASURY MANAGEMENT SPECIALIST
STATE TREASURER'S OFFICE

SUBJ : OUTSTANDING WARRANTS LIST

DATE : SEPTEMBER 02, 2005

Twice each year the State Treasurer's Office provides you a listing of the semi-annual outstanding warrant list. The last list was posted at the end of July 2005 on the website listed below. Please download your agency's list and determine why these warrants are still outstanding. You can print or download your agency's portion of the list and mark the reason each warrant should not be outstanding. If a warrant has been cancelled, please provide the approximate date of the cancellation. If the payee has received the warrant and deposited or cashed the warrant, please indicate where and when the transaction was made. Once you have obtained all of the necessary information, please return this copy to our office.

The State Treasurer also requests that you contact, by phone or letter, all payees of outstanding warrants reminding them to cash their warrant or request a duplicate if appropriate. It is very important that payees of political subdivisions be contacted because our records are regularly reviewed by finder firms who then contact the payee about their lost funds and charge them a 30% - 50% fee for helping them find their lost funds.

THANKS for all of your help. We appreciate it. If you have any questions or need additional assistance, please don't hesitate to contact me at 471-4670 or hwallace@treasurer.org.

The web address is <http://www.treasurer.state.ne.us/uncash/> (please be sure to include the final "/" at the end). If you do not have Internet access in your office, please contact Laura Kaiser of my office at 471-1337 or lkaiser@treasurer.org and she will either send you a diskette with the list or send you a printout.