

MEMORANDUM

DATE: December 8, 2009
TO: All State Agency Parking Contacts
FROM: Susan Kroeger, Parking Coordinator
AS/State Building Division
THROUGH: Jeff Jensen, Manager
AS/State Building Division
SUBJECT: Parking Notice for Covered Garages



The Lincoln area is under a winter storm warning and blizzard watch. According to Channel 8 News, the city is expecting 6 to 10 inches of new snow fall by Wednesday morning with along with gusty winds.

The Building Division Maintenance Department has issued a Mandatory Parking Notice that all personal and State owned vehicles **MUST** be moved from the top floor of the East and South garages by 5:00 pm this evening. The SBD Maintenance Staff will be moving and clearing snow Tuesday night and Wednesday night, so it is very important these vehicles be moved at the end of the business day. We appreciate your cooperation and drive safely.